

BS"D



# Yeshiva College Cheder Chabad

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Executive Director: Rabbi Doctor Dovid Slavin

## PROFESSIONAL LEARNING PROCEDURES

The School's procedures for the professional learning of responsible persons are:

1. At the commencement of each year Senior Management will determine which areas of professional learning are relevant to the needs, skills and experience of its responsible persons, especially in relation to compliance, risk management, finance, legal obligations, conflict of interest, related parties and education.
2. The School will approve professional learning for each responsible person that is a minimum of 12 hours duration over a period of 3 years, and delivered by a BOSTES approved training provider.
3. The General Manager will maintain a register of each responsible person's professional learning annually. This register will record the names, role, date, nature and hours of professional learning.
4. The General Manager will retain the Responsible Persons' Professional Learning Register for seven years, commencing on 1 September 2014.
5. The specific professional learning to be completed by any one 'responsible person' for a school will depend on the person's pre-existing qualifications and professional experiences, the school's policies and procedures for professional learning and the particular role and responsibilities of the person. Governance professional learning should include a school context regardless of a 'responsible person's' professional experience and qualifications.