

LEGAL COMPLIANCE FRAMEWORK

CATEGORY	KEY DOCS/ LEGISLATION	REQUIREMENTS	RESPONSIBILITY	LATEST REVIEW / REPORT	COMMENTS	TRAFFIC LIGHT (G/O/R)
Corps Act	Corporations Law 2001	Annual accounts up to date and working on accrual basis	Board of Management			
Constitution	Memo and articles	Full compliance (especially Board and members)	Board			
Education Acts	Education ACT 1990	Fulfil requirements as set out in the ACT and from BOSTES	Board of Management and Principal	Ongoing		
Consumer Laws	Consumer and Competition Act 2010	Ensure that purchases of goods for the school comply with Australian Standards	Senior Management	Ongoing		
Privacy	Privacy ACT	Ensure compilation of student data complies with current privacy ACT.	General Manager and Principal	January/February 2016	Review up to date sign off from parents re collection of student data and photos.	
Taxation	Income Assessment ACT 1961	Tax Returns filed yearly; Quarterly BAS completed,	General Manager and external accountant	Ongoing		

WHS	Staff Handbook	To Be reviewed and updated	General Manager			
Environmental	Environmental Act 1979	Review to ensure school complied with the Act	Board of Management	June 2016	Ongoing as part of building upgrades	
Discrimination	Anti-Discrimination Act 1977	Policy clearly defined to teachers, students and parents. Documentation to be reviewed and updated	Board of Management	30/06/15		
Industrial Relations	Fair Work Australia; IR ACT 1996	Updated employment agreements	Board of Management	31/03/2016	Being produced now new entity exists	
Child Protection	Child Protection Act	updated policy being for school	Board of Management & Principal	01/16	On target	
Duty of Care	Personal Injury	updated policy being for school	Board of Management & Principal	01/16	On target	
Workers Compensation	WC Act	Relevant policy in place for IJL&E and college	General Manager	06/1/16	Completed	
Charities & fundraising	ACNC	Creation of IJL	Board of Management	Jan 2016	Completed	

OPERATIONAL	External threats, (intruder)	Physical danger to students, staff and visitors	Used BER funding to upgrade security of school and surrounding premises	High / med	Chair	Jan 2016	Swipe card system now operational, new security policy in place.	
FINANCIAL	reduction of government funding	Low	Ensure College complies with Government compliance and programs are self- funded	Low	Board Of Management	Ongoing	Ongoing	

INDUCTION OF RESPONSIBLE PERSONS REGISTER

NAME	DATE BECAME RP	ROLE	QUALS / EXPERIENCE	REC'D INDUC. DOCS	RECORD OF INDUCTION TRAINING			COMPLETED INDUCTION
					Date	Provider	Nature of Training	
Karen Bauer	15/03/15	General Manager	B Soc Sci and MComm Financial Controller Ray White Unlimited	Yes				
Richard Andrews	01/13	Adviser	CEO of Cutting Edges Engineering Degree Director of ALABC and OBK	Yes				
Shaina Feldman	20/12/2012	Principal	Seminary Diploma & 20 Years Teaching Experience. Existing Teacher	Yes				
Rabbi Slavin	20/12/2012	Chair	PHD Rabbinic Ordination	Yes				
Rabbi Dadon	01/10/2013	Boys Menahel	Rabbinic Ordination Information Technology Degree,	Yes				

David Benhamou	20/12/2012	Director	Property Developer; Business Owner	Yes				

