



We build strong **PEOPLE**
strong **FAMILIES** strong **COMMUNITIES**

Memo

To: Children's Services Coordinators and Manager's
From: Liam Whitley
Date: 14th October 2011
Subject: Media Reports

Dear All,

As some of you may be aware there have been some Media reports regarding a serious incident at a Vacation Care facility in Caringbah.

At this point we are aware that the NSW Police has issued a media release at 8.30pm on Thursday night and advised that an investigation taskforce has been established with DoCS.

Whilst the YMCA has not been specifically named we understand following our communication to parents on Thursday 13th morning that there will be concerns in your local community.

We assure you that the YMCA is fully cooperating with Police in seeing this matter fully investigated and resolved.

Please refer to the attached parent letter and memo to staff regarding our responses to date.

At this stage it is really important that everyone is aware that if the Media call they are not to comment on the reports but to please refer all contacts to:

- James Ellender (YMCA Marketing & Communications Manager) on [REDACTED] or
- Phillip Hare (YMCA CEO) on [REDACTED].

If you have any questions regarding the current investigation please contact Liam Whitley on [REDACTED]

Regards

A handwritten signature in black ink, appearing to read 'Liam Whitley', written over a white rectangular background.

Liam Whitley
General Manager