



We build strong **PEOPLE**
strong **FAMILIES** strong **COMMUNITIES**

Coordinators meeting 13/5/11 - 12:30-2:30pm

Attendees: Steve, Sheree, Jacqui, Chloe, Alicia, John

Apologies: Kara

Ice breaker;

OLF - Steve liking temp role, acting coordinator. Taking it day by day as the responsibility is huge.

Laguna st - Is a struggle to keep on top of everything as is not there every day. Fees; changed way of handing out fees, seems to be working well. Jacqui has been working at the centre various shifts.

Trying to fit all admin work into hours allocated.

Jac - Review admin hours - changed from 2-3hrs will add into new budget commencing 2012.

Caringbah - John having a lot of casual participations and finding it hard to work out afternoon teas. John looking at numbers to date to see if afternoon tea allocation needs to be increased. Danilee (assistant) helping out by marking rolls weekly seems to be going well. John and Danielle working in canteen for volunteering, taking charge of lost and found pile to assist office staff. John to post in school newsletter.

St pats - all going good - struggling with bullies - what to do - needs ideas - group time - talk about it - what's wrong - what's right? Look at why his behaviour is like it is?

Team building activities. Would like a permanent staff member.

New time lines handed out to all coordinators (except Kara).

Signage for BASC sites up around on school fences.

Memo's make sure discussing them with team. Memo's outing in trays and emailed.

Staff swap

Policy review and comment from all coordinators involve team.

When is wish list money coming in for revamp if centres? Jac to chase up with Mary.

Fundraising for resources.

Ideas for next regional coordinators meeting

Steve and Chloe need staff induction forms.

Family BBQ see if any staff can help out 21st May. Steve and Sheree yes.

Chloe is now the Holiday Adventures team leader...congrats!

All part time staff need to make sure they are filling in roster variations

Barefoot bowls - dressing up in white.

Connection information James presented. Look through and get some ideas

Caringbah YMCA

5 Jacaranda Rd Caringbah NSW 2229

Telephone (02) 9524 1800 Facsimile (02) 9524 1496

Email childcare.caringbah@ymca.org.au www.ymcasydney.org.au/caringbah