



We build strong **PEOPLE**
strong **FAMILIES** strong **COMMUNITIES**

4 October 2011

Jonathon Lord
Childcare Coordinator



Private and Confidential

Dear John

I am writing in regard to the conversation you had with Irene Minos, Children's Services Manager on Friday night 30th September.

Irene indicated that an allegation had been made against you to both the YMCA and Police.

Due to the serious nature of this allegation the YMCA have suspended your employment until the outcome of the Police investigation is known (you are suspended at full pay).

I must reaffirm Irene's request that you do not contact any YMCA staff and families or attend any YMCA venue during this suspension.

Whilst we know this is a difficult time for you please be assured of the YMCA's full support. We are unable to contact you directly at this time under direct request of the Police.

If you wish to contact our Employee Assistance Program provider EAP, please read the attached flyer and call directly for an appointment.

I will contact you personally once the Police advise us that their investigation is complete.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Liam Whitley'.

Liam Whitley
General Manager
Children's Services