



# YMCA of Sydney

## Safeguarding Children & Young People Self Review

### Appendix A

#### To be completed annually by each Centre: information sheet

1. Details of YMCA	<p>Legal Entity:</p> <p>Address:</p> <p>Phone:</p> <p>Manager/Group Manager:</p>
2. Copy of Policy	<i>Attach a copy of the Policy ( with amendments/extra information your Centre requires) and any attachments or supporting materials used by your YMCA</i>
3. Copy of Consultation Review Outcomes	<i>Attach a copy of the relevant consultation outcomes that came from the review process of stakeholders, parents, families, contract partners etc.</i>
3. Copy of Procedures	<i>Attach a copy of any procedures used or implemented at site in relation to this policy.</i>
4. Copy of Endorsement from External Child Protection Agency (If not using the YMCA Australia policy)	<i>Attach a copy of the endorsement letter/certificate and full contacts of the external child protection agency used for this endorsement (if not using YMCA Australia Policy)</i>
4. Evidence of Training- Dates, times, attach rolls etc.	<i>Include a copy of Training provided to staff in relation to Child Protection; this should include a complete listing of all staff inducted into the YMCA as this policy is a mandatory component to the induction training.</i>
5. Details of changes to Policy & Procedures.	
6. Notification of Incidents.	<i>List any incidents that have occur or been reported in the last 12 months, outline procedures implemented.</i>



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