

7 Agency check section

This section should include the following documents:

- 7.1 Agency check outcomes *(completed by assessor)*

7.1 Agency check outcomes

7.1.1 Details of information supplied *(mark those completed)*

Own agency information records

Other agency

Name of agency

Contact person at agency

Please attach completed copy of any documentation provided

7.1.2 Is there evidence from the referees that the application should not proceed?



(mark one) Yes No

If no, proceed to next question on this form (7.1.3)

If yes, complete a, b and c of this question.

a. Complete the relevant box(es) of the table below

Competency	Evidence that applicant cannot demonstrate this competency <i>(See Section 9 of this Assessment Record for examples of "red lights" that indicate an applicant is not demonstrating competency to be a carer.)</i>
Attitudes and connections	
Personal resilience	
Team work	
Child focused care	
Provide safe environment	

b. Make arrangements to contact applicants and inform them that there will be a recommendation that their application will not be approved.

*See page 24 of the **Manual for Assessors** for more details of this process.*

c. Go to last section 7.1.5 of this form.

7.1.3 From the agency check, have the assessors identified issues that need to be explored further before the assessment is completed?



(mark one) Yes No

If **yes**, complete a, b and c below of this question

If **no**, go to the next part of this form (7.1.4).

a. **Brief description of issue**

b. **Which specific competency does the issue relate to?**

c. **How will this issue be explored with the applicant(s)? (mark one)**

Issue will be covered in more depth in

- Session A
 Session B
 Session C
 Session D
 Session E
 Referee checks
 An additional interview
 Other

Please detail

7.1.4 Evidence that applicant(s) can demonstrate competency



If the agency check provided evidence of applicant's competency, please detail this in Section 9 of this record.

7.1.5 Interim assessment recommendation

Mark a, b or c only. If b is marked, you must complete relevant details in space provided.

- a. This application should not proceed
- b. Further work should be undertaken in relation to

There would need to be evidence of

before proceeding to the next stage of the assessment process.

- c. This application can proceed to the next stage of assessment.

(if applicable) Attach documentation of agency check

