

THE SCHOOL

Enquire of

WB	Principal 1997 - 2002
YK	Head of Primary (at the time the allegations were made)
WD	Principal 2003 - 2010

What is your recollection of the events at the time in terms of ....

How was allegation made: written/verbal/both ?

What records were taken? ... records of interview; notes, formal

What was determination of allegation ? ...

- Sustained
- on balance of probabilities, did not occur
- found to be untrue
- vexatious allegation
- misconceived ... made in good faith but without substance
- behaviour not in breach of professional standards

How was the allegation clarified ?

Was there an investigation ?

Was the investigation adequate ?

Was there a prompt response to the allegations ?

Was the investigation objective ? How ... what were the processes used ?

Was there a risk assessment made ? How ... what were the processes used ? What outcome(s) ?

Was all relevant information collected and retained ?

Were relevant witnesses interviewed ? Is there documentation of this ?

What staff were involved ? What records were retained ?

Who else was involved/consulted ?

Who else was informed/consulted ? Who ? How ? ... Chair of Board, Executive Officer ASC

... What advice was given ? Records retained.

Was the matter discussed with the boy(s) ? Are there records ?

How were the boys assisted ? ... pastorally, counselling ... immediate, ongoing

Were the parents of the boys informed ? Process; Responses; Records retained

What support was provided for staff who made the allegations ?

How was the employee made aware of the allegations ? What was his response ?

What were the processes used ? What advice was given by the Principal ? Records retained.

How were you satisfied there was not further risk to any boys ?

How were you satisfied the welfare of the boys was assured ?