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**The Salvation Army**  
**Australia Eastern Territory**  
**Personal Injuries Complaints Committee**

**Monday 24 May 2010**  
**10.00am**

**MINUTES**

<b>PRESENT</b>	Lieut-Col Philip Cairns	Chair
	Lieut-Col. Jan Cairns	Member
	Major Howard Smartt	Member
	Major Robyn Smartt	Member
	Luke Geary	Member
	Ian Powell	Member
	Sandy Foster	Secretary
<b>APOLOGIES</b>	Major Cecil Woodward	Member
	Lynden Hopper	Member
<b>PRAYER</b>	Robyn Smartt	

**MATTERS ARISING FROM PREVIOUS MINUTES**

**REDACTED**

**REDACTED**

**REDACTE**

**REDACTED**

**REDACTED**

**REDACTED**

**OTHER MATTERS**

- **Review of PICC Process**

The process of PICC was reviewed regarding the steps involved from the time of receipt of Impact Statement to determination of Ex-gratia payment. It was discussed that:

1. The need for a psychologist/counsellor to assist the person in preparing their impact statement – particularly those people who have approached TSA independently – ie not through the Esther Centre in Queensland.
2. Once an Impact Statement is received and face to face visit conducted, it would be appropriate for an independent assessment to be made by a psychologist regarding the impact of the injuries on this person to validate their claim
3. It was agreed where PICC is not convinced of the validity of the claims made by a person that we require an independent assessment by a Forensic Psychologist at TSA expense to clarify fair ex-gratia payment. *- Treat for next 5 people.*

Luke Geary to follow up with names of suitable Forensic Psychologists.

**FOLLOW UP:**

- EG  – re: Support in preparing his Impact Statement RS/SF
- Assessment of Injuries Payment Scale modified for next June PICC Meeting SF/LG
- Meeting Closed at 12.00 Noon.

**Next Meeting – Thursday 24 June  
Level 10 Board Room**