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Memo to	Member Association - CEOs
cc	David Roberts, Mike Daws
From	Ann West Participation Development Manager
Re	Tennis Australia Member Protection By-Law
Date	31.05.01
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Please find attached the Tennis Australia Member Protection By-Law as passed by Council on the 5th March, 2001. The By-Law now comes into force on 1st October, 2001.

The Minutes of the Council meeting are as follows:-

It was resolved that: *In accordance with Article 66 of Tennis Australia's Articles of Association, the Council, by special resolution, adopts the Tennis Australia Member Protection By-Law subject to the following provision. In recognition that the Constitutions of Member Associations may require amendment, the Member Protection By-Law would come into force on 1 October 2001, subject to all Member Associations having passed the necessary resolutions to adopt the Member Protection By-Law as their own By-Law. (Note: This special resolution was passed unanimously)*

As you are aware Member Associations should be in the process of adopting the By-Law. Please check your Constitution as to adoption. As per the resolution adoption must be undertaken and completed by the 1st October, 2001.

In the next few months Tennis Australia will, by way of "information sheets" be providing information to assist Member Associations with implementation of the By-Law. We are in the process of compiling a Kit, which will explain in detail the By-Law; implementation and the appointment and training of Member Protection Officers etc. In the meantime I request that you read the document and note the steps your association will need to take. For example:-

- What is screening – Police checks and Prohibited person declaration
- The process if a complaint is made
- Appointment of Member Protection officers

It is our intention to make implementation as easy as possible.

Should you have any queries please do not hesitate to contact me.

ANN