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## Statement of Duties – State Coach

**Position:** State Coach  
**Responsible:** Chief Executive – Tennis New South Wales

### Principle Duties and Functions

1. Design, implement and evaluate the NSW Institute of Sport Tennis Program
2. Develop and coach the NSW squad of Tennis players
3. Maintain close links with National Program directions.
4. Management of NSW Institute of Sport Tennis program
5. Enhance competition opportunities for NSW players to participate in major national and international events.
6. Liaison and co-ordination with NSWITC coaching network and National coaches.
7. Liaison and co-ordination with Tennis New South Wales, NSW Institute of Sport and Tennis Australia
8. Assist with development of strategies for coach education in New South Wales.

### Duties and Functions – in detail

#### 1. Advise on and manage Tennis NSW Player Development Program

- Advise Tennis New South Wales on junior development policies and assist in all junior development activities.
- Attend meetings of appropriate committees on request, eg; Tennis Australia and relevant sub-committees.
- Train, advise on coaching/training standards and organise and implement appropriate programs for State Squad.
- Liaise with Tennis Australia Men's and Women's National Development coaches and the National Director of coach education.
- Liaise with Tennis Coaches New South Wales Association and the Tennis Coaches Association of Australia.
- Coach, train and, where necessary, manage New South Wales teams and players nominated by Tennis New South Wales.
- Participate in coaching camps as required, eg Junior Tennis Coaching Camp at NSW Academy of Sport.
- Involvement in the Country Divisional Coaching School program.
- Assist in the structure of yearly tournament schedules as they affect leading and promising players and act in an advisory capacity during these tournaments.
- Conduct coaching clinics throughout New South Wales as required.
- Organise country tours/clinics/exhibitions/tournaments for selected players.
- Act as State Selector and advise other state selectors on player progress.
- Attend national and state selectors on player progress.
- Act as manager/coach of Australian touring teams on request.
- Submit monthly reports on overall activities to Chief Executive.
- Co-ordinate and manage sports science and strength and conditioning program for elite juniors.
- Maintain knowledge of the world coaching methods for junior players.
- Conduct regular meetings with coaching assistants and advisors.

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## **2. Design, implement and evaluate a quadrennial elite development plan for the NSW Institute of Sport Tennis Program.**

- Develop and update the long term (4 year) plan including:
  - a) Talent identification
  - b) Athlete development
  - c) Coaching structure and competition
  - d) Annual program progressions.
- Develop long term and annual objectives, funding, competition objectives and selection policy for the Institute program.
- Liaise and co-ordinate alignment of NSW elite plan with National elite programs.
- Plan and administer the budget in accordance with Institute policy and in line with priority and funding available for review and monitoring by the Joint Management Committee.
- Establish a sport science testing program in consultation with Institute Sport Science Staff, Tennis New South Wales and Tennis Australia.
- Liaise with the High Performance manager regarding the National High Performance Plan and its application within NSW.
- Oversee the provision of quality training environments and appropriate support to all NSWIS squad athletes.
- Develop appropriate service provision strategies and actions to meet the needs of the program.
- Monitor the utilisation and effectiveness of service support to the program.
- Adhere to NSW Institute planning, reporting and review requirements.

## **3. Develop and coach the NSWIS squad of tennis players.**

- Coaching of identified squad athletes emphasising development of individual game styles in relation to the modern game.
- Establish effective support in sports science, athlete management and sports medicine through the Institute to ensure the physiological and psychological well being of athletes.
- In consultation with medical personnel, oversee and monitor and process of rehabilitation for individual athletes.
- Maintain statistical records regarding training, competition performance, field and sport science testing.
- Adhere to NSWIS Tennis NSW Coaches Code of Conduct on all occasions.

## **4. Maintain close links with National Program directions**

Required to participate in and contribute to elite programs conducted by Tennis Australia in consultation with the National High Performance Manager, the National Coach, AIS Head Coach and National Director of Coaching.

- Liaise with and co-ordinate the alignment of the NSW elite plan with National Elite programs.
- Contribute to and participate in national professional development activities conducted for coaches.

## **5. Management of the NSW Institute of Sport Tennis Program**

- Co-ordinate the Institute program and its service.
- Oversee the Institute program and budget resources in accordance with the annual plan and in consultation with Tennis NSW and the JMC.

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- Development of the plan for annual equipment purchase.
- Report to major stakeholders on the progress to plan through the JMC (Tennis NSW, ASC, ABF, NSWIS).
- Davis Cup and Fed Cup Captains regarding modern trends and player pre requisites.
- Supervise the program performance of squad members in association with National Coach, AIS Head Coach.
- Monitor and review competition results with squad members and coaches.
- Distribute National Selection policy to all NSWIS squad athletes and the ITC Head Coach to ensure athletes have a full understanding of National Team Selection requirements.
- Adhere to Tennis New South Wales and NSWIS Coaches and Code of Conduct in all areas of program management.

## **6. Competition Management**

- Liaise with relevant competition committees and associations regarding competition programs for motivated players.

## **7. Support the existing National and ITC Coaching structure**

- Contribute to and participate in professional development activities conducted for elite coaches in NSW.
- Develop effective interactions with regional coaches and regional Academies.
- Assist organisation of seminars for network coaches.
- Utilise High performance coaches in areas of expertise for Institute training sessions and camps.

## **8. Assist with development of strategies for coach education.**

- Liaise with NSW TPA, TPAA & National Director of Coaching to identify strategies for coach development relevant to the needs of NSW Tennis.

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