

High Risk Activity – International touring team (Beijing and Jinan, China)

Activity	Risks	Safe Trips Away reference	Risk Management strategies	Who is at risk?	Level of Risk	Likelihood
Travel	Terrorism, crash, catastrophic breakdown, un-roadworthy local vehicles, train derailment	Pg 5 (1.3)	<ul style="list-style-type: none"> Travel with reputable airline companies, using familiar local guide and business class train-fares 	Whole team	Severe	Rare
Accommodation	Hygiene, room security, fire-risk, mini-bars, water quality	Pg 16, 17 & 18 (2.4)	<ul style="list-style-type: none"> Work with familiar local guide, Supply copious amounts of bottled water, Ensure guide stays on-site, Allocate athletes to rooms in pairs (same-gender) Make pairs similar age / friendship where possible (to assist with the 'culture-shock') Ensure: <ul style="list-style-type: none"> rooms can be locked internally, fire-stairs & alternate exit are available, mini-bars removed (but fridges available), Allocate rooms, where possible, on same floor (or sub-groups, if not possible, then allocate staff across each floor), Maintain an 'Open Door' policy when athletes of different gender are visiting others' rooms , Provide Team Management with a list of all room numbers, Ensure that team members have Team Management room number & direct line 	Whole team	Medium	Medium

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Meals	Food poisoning, mal-nourishment due to unknown/unpalatable food	Pg 17 & 18 (2.4)	<ul style="list-style-type: none"> Appoint a familiar local guide who has travelled with Qld teams before (including appointed Team Manager) and has travelled to Australia and is subsequently aware of food needs, Undertake a review of dining options for each meal, Advise the team, prior to departure, to bring their own familiar food, Arrange for the purchase & supply of appropriate food & water, Ensure that gastric health & hygiene medications are carried (and used as appropriate) by all team members including team management, Carry spare gastric health & hygiene medications 	Whole team	Medium	Medium/High
Cultural visits	Large crowds, security guards / armed forces, civil unrest, people getting lost	Pg 15 (2.3)	<ul style="list-style-type: none"> Ensure that the Team: <ul style="list-style-type: none"> is briefed on local safety & to stay in large sub-groups; travels to well-known cultural/shopping sites; always carries a motel contact- card and team manager mobile number; 	Whole Team	Medium - severe	Medium
ASADA / WADA Compliance	Doping offence, abuse/molestation of tested athlete		<ul style="list-style-type: none"> The Team Manager must be familiar with the WADA Code and appropriate testing procedures, Staff are to accompany any 'tested' athlete, to ensure compliance with WADA Code, that DCO's & Chaperones are of the same-gender (ASADA Handbook, 2008, 	Team athletes	Mild - medium	Rare/Remote

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			<p>pg.49) and that no testing will be permitted if the procedures appear contradictory to the ASADA Code especially in relation to the use of unqualified / inexperienced DCO's,</p> <ul style="list-style-type: none"> Advise all team members that no ingestion of unknown medicines should occur, that they should carry Australian medications only and complete ATUE/TUE's as appropriate 			
Staffing/ Supervision	Homesickness, 'culture-shock', Mentor Coach issued with negative notice	Pg 12 (2.1)	<ul style="list-style-type: none"> Standard practice is the appointment of highly experienced team management (consistent with Safe Trips Away, Pg. 12); Appoint a senior coach plus five other coaches. Ensure that all are Blue-Card compliant. Team Selection: <ul style="list-style-type: none"> 17 athletes (10 female / 7 male) plus 8 supervisory staff (7 male / 1 female) Team manager to share a room with the mentor coach Allocate athletes to rooms in pairs (same-gender) with the exception of one 18 yr old male Ensure that various modes of communication are available including mobile phone, phone-card, 'Skype'. Brief whole team, plus parents of swimmers, on logistics and introduce staff prior to departure Give all parents two phone numbers of 	Team athletes	Medium - severe	Rare/Remote

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			<p>Team management to make contact with</p> <ul style="list-style-type: none"> • When 'Remote Supervision' is required, announce regular 'Meet-back at times' to check on safety & well-being, • Direct that all team members are to report to staff (preferably Team Management) when departing from & arriving back at team base, • Direct that no athlete is to depart team base by themselves, • Strongly encourage team members to move about in groups of 3 or more, • Require all team members to carry a motel contact- card and team manager mobile number 			
Medical/ Allergy	Serious illness	Pg. 9 (1.5)	<ul style="list-style-type: none"> • Pre-arrange 24hr medical support with the local guide and accommodation provider • Take out appropriate travel insurance • Pre-obtain allergy & medical information (including details of medications) • Recommend that appropriate food is carried 	Whole team	Medium - severe	Medium
Communication	Lack of information, home-emergency requiring immediate contact	Pg 22 & 23 (2.5)	<ul style="list-style-type: none"> • Brief whole team, plus parents of swimmers, on logistics and introduce the staff • Provide all parents with two phone numbers of team management • Post two preliminary letters, including 'Tips' and names/designation of whole team, to all team members home address in advance of departure 	Whole team	Medium	Remote

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Travel documents	Loss of passports / currency		<ul style="list-style-type: none"> • Lock Passports into motel safe, • Carry, in two separate locations, 2 digital copies of every team members Passports & Chinese visas, • Ensure that the Team Manager has ready access to emergency cash options 	Whole team	Low	
Special circumstances	Mentor Coach has been issued a 'Negative Notice'	Pg 6 (1.4)	<ul style="list-style-type: none"> • Appoint a highly experienced Head of Delegation (Team Manager) who is familiar with the broad requirements & implications of CCYPG Act, SAL CWP and SQ Safe Trips Away • Seek legal advice on the duty statement, relevant to the trip, for the Mentor Coach and his ability to travel with the team to undertake the designated activities • Discuss, face-to-face, the duty statement with our legal advisor and Mentor Coach • Appoint a female team manager who holds a 'Blue-card' • Appoint only ASCTA members as Team Coaches, thus ensuring that they are: <ul style="list-style-type: none"> • familiar with the ASCTA Code of Conduct and the SAL CWP, • not 'Prohibited Persons, • that they hold a 'Blue Card' • Team manager to share a room with the mentor coach • A ratio of 8 'Blue Card' staff to 12 'under-age' athletes is achieved (better than 1:2) 	Team members aged 17yrs and under	Medium	Remote