



## BOARD OF SWIMMING QUEENSLAND

### MINUTES

MEETING HELD ON TUESDAY, 1 JUNE 2010  
AT GEEBUNG RSL



5.30 PM – 10.45 PM

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#### 1(a) IN ATTENDANCE

Mr John Keppie OAM, President  
Mr John Dove, Director  
Mrs Suellen Hardie, Director  
Dr Simon Hooton, Director  
Mr Greg Kukla, Director  
Mr Brian Stehr, Director  
Mr Tim Taylor, Director

#### 1(b) APOLOGIES

Nil.

#### 1(c) ALSO IN ATTENDANCE

Mr Kevin Hasemann, CEO  
Mr Wayne Lomas, DM

#### 2. RECEIPT AND ADOPTION OF THE MINUTES OF THE MEETING HELD ON 30 APRIL 2010

Motion moved by Mr Taylor and seconded by Mr Kukla:

THAT THE MINUTES OF THE BOARD MEETING HELD ON 30 APRIL 2010 BE RECEIVED, CONFIRMED AND ADOPTED

- Carried

#### 3. BUSINESS ARISING

##### *Membership*

Mr Hasemann advised that he had raised the issue of declining swimming membership at SAL's recent meeting with stakeholder CEOs and had recommended that consideration be given to the national implementation of a low cost membership fee option for new members. He reported that the meeting agreed that he propose a model for consideration

in due course, and that he would collaborate with Dr Hooton in the formulation of the model.

Mr Hasemann also advised that Mrs Williams is currently contacting clubs to find out why a significant reduction in Recreational Swimmer numbers has occurred.

### ***Chinese Youth Championships***

Mr Lomas provided the Board with a list of swimmers and coaches selected for the SQ trip later in the month to the Chinese Youth Championships.

### ***Accounting procedures***

Mr Hasemann advised that SQ's accounting procedures have been recorded and that the document is currently being reviewed by Mr Michael Cox and Mr Phil Davis, SQ's Auditor.

He further advised that when this document is finalised, the document relating to the BSA's accounting procedures will be reviewed to ensure there is complete consistency between the two and then provided to the BSA for consideration and comment.

## **4. PRESIDENT & MANAGEMENT REPORTS**

### ***SAL President's report***

Mr Keppie reported on the SAL President's telephone report to stakeholder Presidents and CEOs on SAL's most recent Board meeting, including:

- The Australian Sports Commission, together with SAL representatives, will review SAL's governance, with the terms of reference to be provided by the ASC.
- In future, all Australian FINA Technical Officials appointed to international overseas meets will have their Australian blazer paid for by SAL.
- Eight Centres of Excellence have been approved, but not yet made public. There will be a one-off payment of \$150,000 distributed amongst those Centres, with no guarantee of future funding.
- SAL has a surplus of \$800,000 available due to a carry-over from High Performance, with the States to receive a payment of 50 cents per member from the surplus.
- Matt Dunn will be SAL's nomination to the FINA Bureau at the Oceania AGM.
- The Confidentiality Agreement proposed by SAL was circulated by the CEO's Secretary, not the CEO, and that the reason for the proposed agreement was partly because of the breach of confidentiality regarding Swimming Tasmania business but mainly due to the Telstra sponsorship withdrawal.

Mr Keppie also reported that he had a successful meeting with Mr Kevin Neil in Melbourne on 23 May regarding funding promised to SQ by SAL for the Junior Platinum Squad, assistance for a coach to accompany the SQ team to China, and SQ's Mini Meets that Mr Neil had decided to withhold from SQ. Mr Keppie advised that he and Mr Neil had a very frank discussion regarding some difficulties between SAL and SQ and that he achieved an

outcome to SQ's benefit. Mr Keppie added that it was agreed that he, Mr David Urquhart, Mr Neil and Mr Hasemann will go to lunch together during the Australian Short Course Championships to resolve any further differences.

***Mr Scott Volkens***

Mr Hasemann reported that Mr Volkens was unsuccessful in his appeal against a decision to refuse him a Blue Card. Mr Hasemann stated that Mr Volkens' duties in his employment with SQ relate solely to the development and mentoring of adult coaches, and that both Mr Kevin Martin and Mr Volkens' lawyers have advised that Mr Volkens does not require a Blue Card in those circumstances.

**5. TO RECEIVE THE FINANCIAL REPORTS FOR THE PERIOD ENDED 30 APRIL 2010 AND THE DRAFT 2010/11 BUDGET**

The Income and Expenditure Statement, Provisional Balance Sheet and cheques and Visa card transactions for ratification for the period ended 30 April 2010 were tabled.

Motion moved by Dr Hooton and seconded by Mr Kukla:

THAT THE FINANCIAL REPORTS BE ACCEPTED, AND THAT THE CHEQUES AND VISA CARD TRANSACTIONS BE RATIFIED

- Carried

Mr Hasemann also tabled the draft budget for 2010/11.

Motion moved by Dr Hooton and seconded by Mrs Hardie:

THAT THE DRAFT BUDGET FOR 2010/11 BE ACCEPTED

- Carried

**6. TO RECEIVE THE UNCONFIRMED MINUTES OF THE TECHNICAL SUB-COMMITTEE MEETING HELD ON 10 MAY 2010**

Motion moved by Dr Hooton and seconded by Mr Dove:

THAT THE UNCONFIRMED MINUTES OF THE TECHNICAL SUB-COMMITTEE MEETING HELD ON 10 MAY 2010 BE RECEIVED AND ADOPTED, SUBJECT TO RATIFICATION IN DUE COURSE BY THE SUB-COMMITTEE

- Carried

Mr Keppie advised that technical clinics will be held in conjunction with SAL's Short Course Teams Championships in Canberra and that each of the States will be asked to supply at least five Technical Officials and a mentor official. He added that no more than one official who attended last year's event will be able to attend again this year, so that there will be at least four new officials from each State.

Mr Keppie also informed the Board of the availability of SAL's new overhead timing system, which based on fees and charges set by SAL would cost SQ at least \$12,000 to hire for the Queensland Championships.

The Board agreed that the system would be too expensive for SQ to hire.

Motion moved by Dr Hooton and seconded by Mr Dove:

THAT MR KEPPIE AND MR HASEMANN CONSULT WITH THE MANAGER OF THE BRISBANE AQUATIC CENTRE TO ESTABLISH WHETHER OVERHEAD TIMING EQUIPMENT COULD BE PURCHASED BY THE CENTRE AND HIRED OUT TO SQ AND OTHER VENUE USERS

- Carried

**7. TO RECEIVE THE UNCONFIRMED MINUTES OF THE COMPETITION SUB-COMMITTEE MEETING HELD ON 17 MAY 2010**

Motion moved by Mr Taylor and seconded by Mr Kukla:

THAT THE UNCONFIRMED MINUTES OF THE COMPETITION SUB-COMMITTEE MEETING HELD ON 17 MAY 2010 BE RECEIVED AND ADOPTED, SUBJECT TO RATIFICATION IN DUE COURSE BY THE SUB-COMMITTEE

- Carried

Mr Lomas advised that Swimming NSW is continuing its practice of allowing swimmers to use short course times for long course meets following the implementation of the online nomination system.

Mr Keppie reported that SAL has moved the Australian Championships from 19-26 March to 1-8 April. It was agreed that, as a result of this change, consideration be given by the Competition Sub-Committee as to whether SQ's qualifying meet set down for 26-27 February should proceed.

**8. TO RECEIVE THE UNCONFIRMED MINUTES OF THE DEVELOPMENT SUB-COMMITTEE MEETING HELD ON 20 MAY 2010**

Motion moved by Mr Stehr and seconded by Mr Kukla:

THAT THE UNCONFIRMED MINUTES OF THE DEVELOPMENT SUB-COMMITTEE MEETING HELD ON 20 MAY 2010 BE RECEIVED AND ADOPTED, SUBJECT TO RATIFICATION IN DUE COURSE BY THE SUB-COMMITTEE

- Carried

Mr Lomas advised that the annual AIS meet, to which some of SQ's development activities were to be linked, will not be held in 2010.

**9. TO RECEIVE THE UNCONFIRMED MINUTES OF THE PLANNING SUB-COMMITTEE MEETING HELD ON 24 MAY 2010**

Motion moved by Mrs Hardie and seconded by Dr Hooton:

THAT THE UNCONFIRMED MINUTES OF THE PLANNING SUB-COMMITTEE MEETING HELD ON 24 MAY 2010 BE RECEIVED AND ADOPTED, SUBJECT TO RATIFICATION IN DUE COURSE BY THE SUB-COMMITTEE

- Carried

**10. TO RECEIVE CORRESPONDENCE FROM THE QUEENSLAND GOVERNMENT RE FUTURE FUNDING**

The Board noted correspondence from the Department of Communities dated 14 May 2010 regarding funding under the State Sport and Recreation Organisation Development Program for 2011-2013.

**11. TO RECEIVE A CONFIDENTIALITY DEED PROPOSED BY SAL RE COMMERCIAL-IN-CONFIDENCE INFORMATION**

The Board considered a confidentiality deed forwarded by SAL, and various emails relating thereto, for signature by State Presidents so that they may receive commercial-in-confidence information from SAL.

Mr Keppie advised that unless directed by the Board he would refuse to sign the document.

It was agreed that the proposed deed appeared to be inconsistent with SAL's constitution and was an inappropriate way of addressing the subject of confidentiality between SAL and its member associations.

Motion moved by Dr Hooton and seconded by Mr Kukla:

THAT THE PRESIDENT BE DIRECTED NOT TO SIGN ANY CONFIDENTIALITY DEED, IN ANY FORM

- Carried

Motion moved by Mr Kukla and seconded by Dr Hooton:

THAT THE BOARD REGISTER WITH SAL ITS GREAT CONCERN AT THE TENOR OF ITS APPROACH TO THE MATTER OF CONFIDENTIALITY AND OTHER ISSUES SURFACING IN THE RELATIONSHIP BETWEEN SAL AND THE STATE SWIMMING ASSOCIATIONS, AND THAT, AS SOON AS PRACTICABLE, SQ'S PRESIDENT AND CEO, MEET WITH THE PRESIDENT AND CEO OF SAL TO DISCUSS THESE ISSUES CONSTRUCTIVELY AND TO RESOLVE ANY PROBLEMS IN THE RELATIONSHIP BETWEEN THE TWO ORGANISATIONS

- Carried

It was further agreed that Mr Keppie and Mr Hasemann obtain advice from Mr Kevin Martin on the constitutional relationship between SAL and SQ.

**12. TO CONSIDER THE DRAFT CORPORATE GOVERNANCE STATEMENT FOR SQ**

The Board considered the draft Corporate Governance Statement tabled at its last meeting.

It was agreed that the Corporate Governance Statement be adopted, with the following changes:

- Insert "Appointment of Treasurer" as a sub-heading for the final paragraph under 3.1
- Insert "Will disclose to the Board any potential conflict of interest that may arise and allow the Board to determine whether there is in fact a conflict of interest" into the Directors Code of Conduct.

**13. TO RECEIVE A NOTICE FROM SAL OF A SPECIAL GENERAL MEETING TO BE HELD ON 17 JULY 2010**

The Board considered Special Resolutions proposed by SAL for a Special General Meeting of SAL to be held on 17 July 2010. The Special Resolutions related to amendments to Rules 19, 42, and 43 of the SAL constitution following a review of SAL's committee structure.

Motion moved by Mr Kukla and seconded by Mr Stehr:

THAT SQ SUPPORT THE SPECIAL RESOLUTIONS PROPOSED

- Carried

**14. TO UNDERTAKE THE CEO PERFORMANCE REVIEW**

The Board discussed the CEO performance review.

**15. OTHER BUSINESS**

Nil.

**16. DATE OF NEXT MEETING**

It was agreed that the next meeting be held on Tuesday, 27 July 2010.

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