

Checklist for Cadet's Adult Transition Program

I, (Name) _____ (Rank _____ (Service Number) _____

who will turn 18 years of age on _____ (date) have been interviewed by my commanding officer and have completed/discussed the following as it applies to me as an adult cadet in the AAFC.

Ser	Topic	Done Y/N	Date completed/discussed Comments
1	Intention to remain in AAFC as adult aged cadet		
2	Opportunity to apply as staff member (and benefits of taking a break beforehand)		
3	SCAP Training completed and recorded on CadetOne		
4	Legal matters as an adult cadet		
5	Defence Child Protection Code of Conduct undertaking signed and recorded		
6	WWCC obtained, sighted and recorded on CadetOne		
7	Approvals for cadet participation in activities		
8	Mandatory Reporting obligations		
9	Workplace Health and Safety		
10	Behaviour expectations including inappropriate relationships		
11	Cadet mandatory behaviour briefing completed		
12	Staff mandatory behaviour briefing completed		
13	AAFC Code of Conduct		
14	Policy on Drugs, alcohol and tobacco (as cadet and adult)		
15	Relationships with cadets and staff		
16	Opportunity to ask questions/seek clarification		

Confirmation

I confirm that I have received the mandated PowerPoint briefing from my Commanding Officer and that I fully understand the points discussed. I agree to comply with all the policies and procedures that relate to cadets as part of my ongoing service as an adult aged AAF Cadet.

I have taken the opportunity to discuss any concerns or areas of uncertainty with my CO and I am satisfied with the outcomes.

_____ (cadet signature) _____ (date)

CO: I am satisfied that the above named cadet has satisfied all components of the ATP.

_____ Commanding Officer _____ Squadron/unit _____(date)