

From: Trevor Tye [REDACTED]
 Subject: FW: Safeguarding Children, Young People and Vulnerable Adults Brochures
 Date: 15 November 2016 9:08 am
 To: Sheryl Cole [REDACTED]
 Cc: Bridgette Godden [REDACTED], Emma Whale [REDACTED], Amber McCulloch [REDACTED]

TT

Hi Sheryl,

The email is below ☺

Cheers,
 Trevor

Trevor Tye | Major Communications Projects and Internal Communications
 YMCA NSW | Level 5, 20 Smith Street, Parramatta NSW 2150

p [REDACTED]
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From: Leisa Hart
Sent: Tuesday, 1 December 2015 4:24 PM
Subject: Safeguarding Children, Young People and Vulnerable Adults Brochures

Team hi,

At the Y, we're committed to being safe in all we do and in providing a place where people, in particular Children, Young People and Vulnerable Adults, are safe, secure and protected.

We've recently placed '**Safety**' as a value for all staff to live by and we are constantly working to ensure that you, our staff, as well as our clients know the ways in which they can ensure the safety of all when they visit a YMCA NSW facility.

As part of this commitment, I am pleased to advise that we have produced the Safeguarding Children, Young People and Vulnerable Adults brochure to provide clients with information on how we plan to keep those who attend our centres and our programs safe including:

- Details on what a safe environment means to YMCA NSW
- Our Safeguarding Children, Young People and Vulnerable Adults framework

- Details on our recruitment practices and processes we are taking during hiring of new employees to ensure that they comply with our commitment to safety
- Our commitment as an organisation to Safeguarding Children, Young People and Vulnerable Adults
- How members of the public can help us to continue to have a safe environment at YMCA NSW

I strongly encourage you to read the attached copy of the brochure and to speak to your manager if you have any questions about this.

I also ask that you make sure you speak to your clients about our new Safeguarding Children, Young People and Vulnerable Adults brochure and about our commitment as an organisation to promote safety at YMCA NSW. To assist you in this process, we have attached a document with suggestions for ways you can speak about the brochure to your clients.

We are expecting delivery of these brochures to the centres by end of the week or early next week.

I thank you for your ongoing support in making sure we continue to live out the value of safety in all we do.

Take care,

Leisa Hart | CEO
YMCA NSW | Level 5, 20 Smith Street, Parramatta NSW 2150

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