

[REDACTED]

**From:** [REDACTED]  
**Sent:** Monday, 14 November 2016 5:03 PM  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** WWCC weekly update  
**Attachments:** WWCC list 14.11.2016.xlsx

Hi everyone,

Attached is a list of staff turning 18 from today - 14/11/2016 and any outstanding WWCCs or WWVP that are expiring. Please follow up with these staff to get their new WWCC/WWVP and send to [REDACTED] for verification.

*For your information and clarification, there is no grace period for 18 year olds to produce a WWCC. They cannot be rostered once they turn 18 unless they have a CLEARED WWCC. Information from the Children's Guardian is that they can apply online and pay their \$80 at the RTA 90 days prior to their 18<sup>th</sup> birthday.*

Regards,

[REDACTED]

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