



- Listen carefully to the child or young person
- Tell the child or young person what you will do

If you need assistance or are in any doubt, ask for help from:

- Your Manager
- Child Protection Manager – **0448 982 748**
- Chief Risk Officer – **0457 897 828**

NOTE

Children's Services are also required to complete the ACECQA form SI01 'Notification of Serious Incident' and send it to oshc.nsw@ymca.org.au within 24 hours.

<http://www.acecqa.gov.au/notifications>