

## Appendix A



**Royal Commission**  
into Institutional Responses  
to Child Sexual Abuse

18 October 2016

Andrew Mansfield  
Boarding Housemaster  
The King's School, Parramatta

c/- Ms Belinda Harding  
Special Counsel  
MinterEllison

By email: [Belinda.Harding@minterellison.com](mailto:Belinda.Harding@minterellison.com)

Dear Mr Mansfield

**Royal Commission into Institutional Responses to Child Sexual Abuse (Royal Commission)**  
**Case Study: Children with problematic or harmful sexual behaviours in schools**

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The Royal Commission is holding a public hearing in Sydney commencing on 20 October 2016 in relation to the responses of institutions to allegations of child-to-child sexual abuse. The Royal Commission seeks further information in relation to the response of The King's School, Parramatta (Kings) to such allegations.

**Request for a statement**

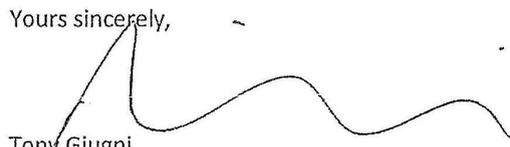
The Royal Commission requests that you prepare a statement addressing the matters set out in the Schedule included with this letter.

Where appropriate, the statement should refer to relevant documents, copies of which should also be included (alternatively a reference to the Ringtail document ID for documents previously produced to the Royal Commission will suffice). The issues and questions set out in the Schedule are not intended to limit the matters to be addressed and all relevant matters should be included.

The Royal Commission requires that the statement be finalised and signed by no later than **21 October 2016**. At such time, the Royal Commission will issue a notice for its production, and may summons you to give evidence in the public hearing.

Please contact Anthony Baine on 02 8284 2451 or [anthony.baine@childabuseroyalcommission.gov.au](mailto:anthony.baine@childabuseroyalcommission.gov.au) if you would like to discuss any aspect of this letter.

Yours sincerely,



Tony Giugni  
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SCHEDULE

Please include in your statement:

1. Action taken by you in response to allegations of child-to-child sexual abuse involving CLC CLC (date of birth: REDACT1997) and DFE (date of birth: REDACT 1997), including:
  - a. When, and in what circumstances, you became aware of the alleged sexual abuse, including the details of the matters that came to your attention
  - b. Your response to the allegations, including:
    - i. Any investigation into the alleged sexual abuse, including any discussions or meetings with staff
    - ii. Any communications to the families of the children involved in the alleged sexual abuse
    - iii. Any communications to other families of children at the school or the school community
    - iv. Any support or other treatment offered to the children involved in the alleged sexual abuse
  - c. Reporting to or any involvement with other agencies including the Department of Family and Community Services or the police, and any guidance or directives you received from those agencies.

*The above matters are not intended to limit you in any way, and you should provide any other information that you consider to be relevant.*