



CHARTER
GROUP CAPTAIN (AAFC) GREG WILLIAMSON
COMMANDER AUSTRALIAN AIR FORCE CADETS

Preamble

As Chief of Air Force, I am responsible for administering the Australian Air Force Cadets (AAFC). You have been appointed Commander AAFC and, as Commander AAFC, you are to support my position through the guidance and achievement of results within this Charter.

Accountability

You are accountable to me, through the Director General Cadets – Air Force, for your performance, the performance of the AAFC, the performance of those you authorise and those you delegate authority to, having regard to the statutory responsibilities of all parties. Your priorities for the period of your appointment are to be coordinated with and oversighted by Director General Cadets – Air Force on my behalf.

Results

You are the steward for the AAFC. You are to lead the AAFC and set the standard in everything you do, including:

- a. Performing the powers and functions delegated by me under Cadet Forces Regulations 2013 and CDF Directive 22/2013;
- b. being the principal adviser on AAFC operational and capability issues;
- c. operational and daily management of the AAFC;
- d. future development and expansion of the AAFC;
- e. providing advice on the delivery of current and future AAFC policy and programs;
- f. being responsive to Director General Cadets – Air Force; and
- g. liaison with Cadets Branch – Air Force, Cadet Reserve & Employer Support Division, the AAFC National Council and relevant civilian agencies in support of AAFC outcomes.

The Air Force values are to be the basis for your personal and professional behaviour in leading the people entrusted to your care and for your decision making and advice.

You are to implement Government, Defence and Air Force policy and guidance through:

- a. the delivery to Director General Cadets – Air Force of timely and responsive advice on the implications of such policy and guidance, in particular on future AAFC development and management;
- b. contribution to the development of draft policy for consideration by Director General Cadets – Air Force and Cadet & Reserve Employer Support Division for inclusion in both the AAFC and ADF Cadet Policy Manuals;
- c. the exercising of Chief of Air Force delegations for the administration of the AAFC;
- d. the conduct of efficient and effective planning, risk management and resource management within a framework of good governance, thereby optimising the AAFC outcomes;
- e. contribution to the development and maintenance of both the Air Force and AAFC reputation; and
- f. stewardship of all members of the AAFC.

Guidance

You may pursue these results in any manner, as long as your actions and advice are consistent with my Charter, and by ensuring that:

- a. your actions are prudent, lawful and ethical and due process is followed;
- b. your actions are consistent with Defence policy, the *Defence Act 1903*, the *Air Force Act 1923*, *Cadet Force Regulations 2013*, CDF Directive 22/2013, the ADF Cadet and AAFC Policies, relevant Federal and State legislation, and the CDF and Secretary's statutory responsibilities and authorities;
- c. you are cognisant of the impact of your decisions on others;
- d. you consult and collaborate, particularly with the AAFC senior executive, as appropriate; and
- e. you properly manage risk.

I expect you to ensure that issues are resolved at the right level by the maintenance of appropriate channels of communication. However, I expect that any significant issues, including conflict of interest or inconsistency in policy or guidance, will be raised with me through Director General Cadets – Air Force in the first instance.

G. C. BROWN, AO
Air Marshal
Chief of Air Force