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**CHARTER**  
**AIR COMMODORE T. DELAHUNTY AM**  
**DIRECTOR GENERAL CADETS – AIR FORCE**

**Preamble**

As Deputy Chief of Air Force, I am responsible for providing the Air Force Outcome which includes administering the Australian Air Force Cadets (AAFC). As Director General Cadets – Air Force, you are to support my position of Deputy Chief of Air Force through the guidance and achievement of the results provided within this Charter.

**Accountability**

You are responsible to me for administering the AAFC. You are accountable to me for the performance of your Branch, as well as the performance of those you authorise and/or delegate authority to, having regard to the statutory responsibilities of all parties. Your priorities will be set by me and I will measure your performance against these priorities.

**Results**

You are the steward for the AAFC and you are to set the standard in everything you do, including:

- a. performing the powers and functions delegated by CAF under Cadet Forces Regulation 2013 and CDF Directive 22/2013 to administer the AAFC. This includes responsibility for the organisation, maintenance, regulation and control of the AAFC and discipline of all personnel within the AAFC;
- b. stewardship of safety and airworthiness in the AAFC;
- c. providing advice on the delivery of current and future AAFC policy and programs;
- d. strategic management and future development of the AAFC;
- e. being responsive to Head Cadet Reserve & Employer Support Division (HCRESD); and
- f. liaison with other Groups and Divisions, but particularly Cadet Reserve & Employer Support Division, Defence Support Reform Group and the AAFC in support of AAFC outcomes.

The Air Force values are to be the basis for your personal and professional behaviour in leading the people entrusted to your care and for your decision making and advice.

You are to implement Government, Defence and Air Force policy and guidance through:

- a. the delivery to me of timely and responsive advice on the implications of such policy and guidance, in particular on the future development and expansion of the AAFC;
- b. the preparation of draft policy for consideration by me,
- c. the exercising of CAF delegations (of powers and functions under Cadet Forces Regulation 2013 and CDF Directive 22/2013) in administering the AAFC,
- d. the exercise of responsibility for the Air Force unique aspects of cadet activity;
- e. the conduct of efficient and effective planning, risk management and resource management within a framework of good governance, thereby optimising the AAFC outcomes;
- f. contribution to the development and maintenance of both the Air Force and AAFC reputation; and
- g. stewardship of people, including military and civilian staff within your Branch and all AAFC staff and cadets.

**Guidance**

You may pursue these results in a manner determined by you, as long as your actions and advice are consistent with my Charter, and by ensuring that:

- a. your actions are prudent, lawful and ethical;
- b. your actions are consistent with Defence policy, the *Defence Act 1903*, the *Air Force Act 1923*, Cadet Forces Regulation 2013, CDF Directive 22/2013, the ADF Cadet and AAFC Policies, relevant Federal and State legislation, and the CDF and Secretary's statutory responsibilities and authorities;
- c. you are cognisant of the impact of your decisions on others;
- d. you consult and collaborate, particularly with HCRESD and the AAFC, as appropriate; and
- e. you properly manage risk.

I expect you to ensure that issues are resolved at the right level by the maintenance of appropriate channels of communication; however, I expect that any significant issues, including conflicts of interest or inconsistencies in policy, advice or guidance, will be raised with me in the first instance.

  
G. N. DAVIES, AO CSC  
Air Vice-Marshal  
Deputy Chief of Air Force

26 February 2014