

**ROYAL COMMISSION INTO  
INSTITUTIONAL RESPONSES TO CHILD SEXUAL ABUSE  
LETTERS PATENT ISSUED 11 JANUARY 2013**

**ANNEXURE A**

**TO SECOND WITNESS STATEMENT OF VARUGHESE PRADEEP PHILIP DATED  
10 AUGUST 2015**

	<b>Ringtail Doc ID</b>	<b>Document</b>	<b>Footnote No.</b>
1.	DHS.3004.011.1252	<i>Report of the Juvenile Delinquency Advisory Committee, 17 July 1956</i>	5
2.	DHS.3040.0003.0007	<i>Turana Youth Training Centre - Sections, estimated date is post 1963</i>	14
3.	DHS.3056.0004.0164	<i>Letter re Arrangements at Turana for the Family Welfare Division, 7 November 1962</i>	15
4.	DHS.3127.002.0019	<i>Winlaton Manual of Guidelines/Procedures 1987 Edition</i>	16, 36, 37, 38, 39 & 40
5.	DHS.3092.004.0005	<i>Winlaton Youth Training Centre - Information, September 1979</i>	16 & 30
6.	DHS.3091.005.0057	<i>Institutional Goals and Functions - Turana Youth Training Centre, 9 January 1979</i>	17
7.	DHS.3046.0005.0023	<i>Turana Youth Training Centre - Statement of Philosophy &amp; Objectives, estimated date 1988</i>	17
8.	DHS.3041.0001.0040	<i>Turana Objectives 1987</i>	17 & 19
9.	DHS.3001.001.4540	<i>Health and Community Services Annual Report, 1993/94</i>	18
10	DHS.3049.0001.0002	<i>Turana Youth Training Centre - Manual of Instructions, estimated date 1989</i>	20, 21, 22, 23, 24, 25, 28, & 29

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11	DHS.3046.0007.0051	<i>Turana Youth Training Centre - Family and Adolescent Services - Classification A - Objectives Programme and Procedures, May 1980</i>	20
12	DHS.3068.0006.0128	<i>Section Rules and Procedures, estimated to be late 1980s</i>	21, 23 & 26
13	DHS.3069.0001.0022	<i>Response to the SPSF Turana Sub Branch Question - What is the Discipline Process Followed for the Investigation of Allegations Made Against Staff Members by Trainees, 26 July 1993</i>	22
14	DHS.3046.0007.0003	<i>Department of Community Welfare Services, Family &amp; Adolescent Services, Turana Youth Training Centre, Assessment Centre, Aims, Procedures &amp; Instructions, April 1980</i>	23 & 29
15	DHS.3121.004.0051	<i>Complaints to Ombudsman, 4 November 1976</i>	24
16	DHS.3004.003.0001	<i>Manual of Instructions for Turana Youth Training Centre, estimated date 1969</i>	26, 27 and 29
17	DHS.3106.005.0006	<i>Your Guide to Winlaton, estimated date 1968</i>	41
18	DHS.3046.0007.0071	<i>Department of Community Welfare Services, Family &amp; Adolescent Services, Poplar House, Aims, Procedure and Instructions, estimated date 1980</i>	29
19	DHS.3004.001.0010	<i>Introduction Winlaton: A Youth Training Centre for Young Women, dated 1 November 1983</i>	31
20	DHS.3041.0001.0044	<i>Winlaton Objectives 1987</i>	32
21	DHS.3041.0001.0094	<i>Objectives 1987</i>	33 & 34
22	DHS.3004.0001.0078	<i>Manual of Instructions for Winlaton Youth Training Centre</i>	35, 40, 43 & 44
23	DHS.3001.001.1366	<i>Social Welfare Department Annual Report for the year, 1969</i>	45 & 49
24	DHS.3076.006.0005	<i>Introduction to Baltara, estimated date 1970</i>	47, 48 & 57
25	DHS.3076.002.0222	<i>Minutes of Executive Meeting held on 17 September 1968</i>	51
26	DHS.3073.006.0010	<i>Minutes of Inter-Divisional Meeting on Baltara-Turana, held on 22 August 1972</i>	52 & 54

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27	DHS.3076.006.0022	Letter re <i>Manual of Instructions for "Baltara" Reception &amp; Classification Centre</i> , 7 September 1970	56
28	DHS.3002.381.0008	<i>Guardianship Services Manual</i> , September 1984	58 & 63
29	DHS.3068.0006.0068	<i>Director's Circular – The Incident Reporting System</i> , estimated date early 1983	60
30	DHS.3089.004.0003	<i>Director's Circular No. 6/84, Institutional Services Section re Sexual Assaults</i> , 16 May 1984	60
31	DHS.3026.0001.0044	<i>Director's Circular - Policy: Procedures for Divisional Action in Matters where Assault on Staff, Assault by Staff, or Assault by Trainee/Ward on Trainee Ward is alleged</i> , 20 September 1982	61
32	DHS.3111.010.0023	<i>Departmental Instruction: Guidelines for Reporting Allegations of Physical or Sexual Assault to the Police</i> , 14 April 1992	62
33	DHS.3046.0002.0008	<i>Wardship Guidelines</i> , 2 July 1981	63, 64 & 65
34	DHS.3062.0006.0010	<i>Attachment B - Section 64 Principles</i>	66
35	DHS.3068.0005.0049.	<i>Departmental Instruction: Management Protocols where a Staff Member is the Subject of Serious Allegations</i> , 24 May 1989	67
36	DHS.3001.009.0522	Child Welfare Practice and Legislation Review Committee, <i>Child Welfare Practice and Legislation Review - Volume - II</i> , 1984	68