



Office of the Children's Guardian

"CONFIDENTIAL"

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NOTICE TO COMPLY

**Under the *Child Protection (Working With Children) Act 2012***

Dear Mr ARH

The Office of the Children's Guardian has received information that you may be engaged in child-related work without a current Working With Children Check Clearance.

This letter is a notice that you are required to make an application for a Working With Children Check clearance to the Children's Guardian by 26 September 2013.

Under Division 2 of Part 2 of the Act, *Child Protection (Working With Children) Act 2012*, a worker must not engage in child-related work unless they hold a Working With Children Check clearance of an applicable class, or there is a current application by the worker for such a clearance.

Under Schedule 1, clause 5 (1) of the *Child Protection (Working With Children) Regulation 2013* the Children's Guardian may require an existing worker to comply with Division 2 of Part 2 of the Act.

Failure to comply with Division 2 of Part 2 of the Act may result in a fine up to 100 penalty units, or imprisonment for 2 years, or both.

To make an application, visit [www.check.kids.nsw.gov.au](http://www.check.kids.nsw.gov.au). Once you have completed the online steps you will need to visit a NSW motor registry or government access centre to have your identity verified. Your application will not be complete until you have done this.

If you require any further information in relation to this matter, please contact Paul Beattie, Relieving Manager, Assessment and Review on (02) 9286 7219.

Yours sincerely

David Rees  
A/Director, Working with Children Strategy & Services  
Office of the Children's Guardian

15 August 2013