



# NSW DEPARTMENT OF COMMUNITY SERVICES

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Our Ref: 08/4090

13 June 2008

The Crown Solicitor  
Crown Solicitor's Office  
DX 19 SYDNEY

Attn: Mr Richard Kelly

Dear Mr Kelly

Re: Claim by **AIL** and Douglas Bruce Biles  
Your ref: 200801481

I refer to your letter dated 29 May 2008 forwarding a copy of the above claim. I note that the claim was served on you pursuant to the Crown Proceedings Act 1988.

I request that you accept instructions to act in this matter on behalf of the Director-General/Minister.

I enclose a copy of the relevant DoCS files in relation to the claim.

I request that you complete a reserve calculation sheet and return it to me.

In the meantime I advise that the legal officer with carriage of this matter is Ms Robyn Young. Ms Young can be contacted by phone: 9716 2307, fax: 9716 2988 or email [Robyn.Young@community.nsw.gov.au](mailto:Robyn.Young@community.nsw.gov.au).

Can you please proceed to file an appearance in this matter?

Yours faithfully

  
Roderick Best  
Director, Legal Services

