

**MINUTES OF THE
AUSTRALIAN SWIMMING INC
BOARD MEETING
SUNDAY, 30 MARCH 2003
NOVOTEL HOMEBUSH BAY**

The meeting was opened at 9.00am.

1. Attendance

John Devitt AM	President
Lynne Bates	Director
Colin Davis	Director
Tim Ford	Director
Michelle Ford-Eriksson MBE	Director
Peter Harford	Director
Peter Mannes	Director
Neil Martin	Director
Roger Smith AM	Director Ex-Officio
Glenn Tasker	Chief Executive Officer

Apology	
Kieren Perkins OAM	Director

2. Confirmation of Minutes

2.1 Minutes 16 February and 18 March 2003

The minutes of the 16 February 2003 meeting were confirmed. It was confirmed that the Team Manager appointed to the 2004 Athens Olympic Games is Karen Stephenson and if there is a second position available David Wilson would be appointed.

The minutes of the telephone hook-up held 18 March 2003 were also confirmed with an amendment to the attendance list to include Neil Martin.

2.2 Matters Arising from the Minutes

The action list from the last meeting of the Board, 16 February 2003, was noted.

2.2.1 Uncle Tobys/SMAM

The Board noted the Chief Executive Officer's report on the Uncle Tobys Sponsorship of the Go Swim Program and the payment of commission on the Value-in-Kind. It was agreed that the CEO would talk further with Pernille Jensen in relation to the Uncle Tobys ambassadors.

3. President's Report

3.1 World Championships Bid

The President updated the Board on the discussions taking place since the Board telephone hook-up on 18 March. It was noted that a letter has been forwarded to the Victorian government concluding the 2007 bid contract. It was also noted that meetings and discussions have taken place with New South Wales and Western Australia in

relation to taking over the bid. The President and CEO would contact FINA later in the week to request an extension for the bid deadline.

4. Chief Executive Report

4.1 General Report

The Chief Executive Officer reported on the Two-Tiered Capitation, Australian Sports Commission Insurance Seminar, Australian Commonwealth Games Association meeting, Australian Sports Commission Annual Conference "Out Sporting Future", Uncle Tobys Go Swim Program, the Scott Volkens matter and clarified a number of items from the last Board meeting.

4.2 Report on KPI within Strategic Plan

The Board noted the Chief Executive Officer's report against the key performance indicators within the current strategic plan.

4.3 NT Request for Financial Assistance

It was agreed that financial support be provided to Margaret Chamberlain from the NT Swimming Association for her attendance at the technical advisers seminar in Argentina where she obtained her qualification to be an International Technical Adviser for disability swimming. Australian Swimming will provide \$1500 in support and contact the Australian Sports Commission to seek further assistance for Margaret.

4.4 IT Supply Tenders

The Board noted the report on the current IT services obtained by ASI and the tender process proposed for these services as funding will no longer be received from the Australian Sports Commission from 30 June 2003.

5. Finance Committee

5.1 February Finance Report

The Board noted the February Finance Report.

5.2 Meeting Notes 18 March 2003

The notes and action list from the last meeting of the Finance Committee was noted by the Board.

6. Swimmers Commission

6.1 Letter to Telstra Dolphins

The Board noted the letter sent all the Telstra Dolphins in relation to the formation of the Australian Swimmers Association (ASAI).

The Chief Executive Officer also reported on the meeting of the Swimmers Commission held 21 March 2003. An announcement on the ASAI would be held on 31 March at the Fast Team Launch. The ASAI are now seeking an administrator to run the association and are drafting the job description which will be advertised. Tim Ford advised that he will assist the Swimmers Commission with the incorporation process before the appointment of the administrator.

7. High Performance

7.1 2004 Olympic Nomination Criteria

The Board approved the 2004 Olympic Games Australian Athlete Nomination Criteria (Attachment A).

8. FINA

8.1 FINA Update

Roger Smith provided the Board with an overview on FINA. It was noted by the Board that Roger Smith will be retiring his position as Vice-President of FINA in 2005 and Honorary Secretary of Oceania in 2004. It was agreed that Australia's nomination of Office Bearers for FINA and Oceania be further discussed at the next meeting of the Board in May 2003.

8.2 FINA Extraordinary Congress

The FINA Extraordinary Congress will be held on 11 July 2003 in Barcelona, Spain during the 2003 FINA World Championships. It was agreed that John Devitt AM and Lynne Bates be Australia's delegates at this meeting.

9. MOU ASI/ Swim Australia

The Board endorsed the alliance between Australian Swimming and Swim Australia.

10. Conflicts of Interest

The Board approved the Conflict of Interest Policy tabled. It was agreed that Directors should submit the forms to the Australian Swimming office.

11. Director Entitlements

The Board approved the Director Entitlements (Attachment B).

It was also agreed that Directors fees and expenses allowances be further discussed at a future meeting of the Board.

12. Beijing Aquatics Centre

It was agreed that Australian Swimming should continue discussions with the Beijing Aquatics Centre without committing or signing any documentation at this stage.

13. Corporate Governance

It was agreed that Corporate Governance should be on the Board's agenda each meeting.

Roles of the Board, Staff and ASI Committee's along with delegations and decision making would be further discussed at the next meeting of the Board on 30 May 2003.

An expert on corporate governance would be invited to a future meeting of the Board to assist with opening discussions on the matter.

14. Strategic Plan

It was agreed that a workshop of the Board be held in June 2003 to focus discussions on the strategic plan. The proposed dates are 13-14 June 2003 to be confirmed in Sydney or Melbourne.

All Board members to forward comments and suggestions on the strategic plan to Tim Ford, who will draft a document for the June Board Workshop. It was agreed that a final draft of the strategic plan would be ready for presentation to the National Forum.

15. National Forum

It was agreed that the 2003 National Forum would be held on the same weekend at the Annual General Meeting 25 October 2003. The stakeholders, Board and staff would attend the Forum.

16. General Business

16.1 SMAM

Damien Moston joined the meeting to provide the Board with an update on the Dolphins Trademark.

16.2 Contact with Members

The Board discussed possible opportunities for the Directors to meet with swimmers, coaches and officials so that all members of Australian Swimming are aware of who is on the ASI Board. It was agreed that any Directors wishing to take up any opportunities should do so by contacting the ASI office to make the appropriate arrangements.

16.3 Championships By-Laws

It was agreed that CBL22i be amended to read

“CBL22 (i) The winner, second and third place-getters in each Championship shall receive a Medallion of special design approved by the Board. The first medallion shall be of gold colour, the second medallion shall be of silver colour and the third of bronze colour.”

16.4 2004 Age Championships

It was noted that the dates and location of the 2004 Age Championships are still be recommended to the Board and confirmed.

16.5 Australian Team Travel with Families

It was noted that the current policy of ASI is that no family member can travel with the Australian Swimming team. It was agreed that this issue should be further discussed at a future meeting of the Board.

16.6 Team Captain/ Spokesman

The Board discussed the concept of a National Team Captain who would be appointed by the Board. It was agreed that Grant Hackett be nominated as the Team Captain/ Spokesman for the Duel in the Pool meet with the USA and the 2003 FINA World Championships.

16.7 Berry Rickards

Berry Rickards (Life Member) passed away in Orange (NSW) late on Sunday evening 23 March after a long illness. Berry sat on the Australian Technical Committee for many years and as its chairman he was an ASI Board Member. Berry was also an original member of the FINA Technical Open Water Swimming Committee. Berry was also a Life Member of NSW Swimming. The Board took a moments silence to reflect on the contribution he made to the sport of swimming.

17. Next Meeting

The next meeting of the Board was confirmed for 30 May 2003 in Adelaide with a dinner with SwimSA representatives on 29 May.

The meeting was closed at 4.02pm