



ACT
Government
Community Services

Mr Tony Giugni
Solicitor Assisting
Royal Commission
GPO Box 5283
SYDNEY NSW 2000

By Email: tony.giugni@childabuseroyalcommission.gov.au

Dear Mr Giugni

**Royal Commission into Institutional Responses to Child Sexual Abuse
(Royal Commission) Notice to Produce C-NP-331**

I am writing to you to respond to the Notice to Produce C-NP-331 dated 26 May 2014.

The Community Services Directorate has undertaken the relevant electronic and paper file searches in respect to the specific requests in the Schedule within the Notice to Produce. No records were identified that specifically relate to the Schedule within the Notice to Produce.

Searches Conducted

A search of **TRIM Context** and the **Client Info System** for records related to Mr John William Chute (DOB: 13 June 1932, also known as Br Kostka), Mr Gregory Sutton (DOB: 19 March 1951), all individuals listed in the Schedule at two, and Marist Brothers.

The TRIM Context database maintains metadata about the clients of the Office for Children, Youth and Family Support as well as clients of Disability ACT and Therapy ACT. The database also maintains metadata about Community Services Directorate staff Personnel and Compensation. The database also holds and tracks briefing and ministerial documents. This database holds records from 1963 to present.

A search was also conducted of the **Client Info System** which contains all records of Child Protection Notifications for the period April 1990 to December 1999. The Client Info System is the first electronic database of Child Protection Notifications in the ACT. Records prior to this are contained within the TRIM Context database.

The Client Info System contains three searchable files:

Client file includes name, date of birth (if supplied) or age at time of last notification, address at last notification, ethnicity (if supplied), also known as name (if supplied).

Intake file includes notification date, date received for data entry, method of notification (phone, office etc), source details (name, 'agency', address, relationship to child, telephone), 'significant other' details (name, address, relationship to child), allegation type, investigation required flag, urgency rating, receiving case worker name & office, unit manager name, date outcome report due, allocated case worker name & office.

Investigation file includes date of commencement & completion of investigation (some early records only have date complete because the data field used for commencement was originally used for date received for data entry), family structure (two parents, single parent etc), family income, family accommodation type, outcome of investigation (substantiated or not), type of substantiated abuse, person believed responsible for substantiations (name, address, relationship to child), investigating case worker name & office, ongoing case worker name & office (if applicable), short notes on planned actions (optional).

For Mr John William Chute, Mr Gregory Sutton and people listed in the Schedule at two, searches were conducted for all names supplied, including possible variations in spelling.

For Mr John William Chute and Mr Gregory Sutton, searches were conducted in Client Info System Investigation file for the names supplied, including possible variations in spelling, for all records of person's believed responsible (substantiated cases only).

Results of Searches Conducted

No files records were identified that fall within the scope of the Schedule.

No records were identified in searches of the TRIM Context database or the Client Information System that relate to Mr John William Chute or Mr Gregory Sutton.

Four records were found related to individuals named in Schedule two. The records are all youth justice records. A comprehensive file review was conducted of these records. There was no mention of Mr John William Chute or Mr Gregory Sutton or any mention of sexual abuse contained within the records.

There were two records found that relate to Marist Brothers. These records relate to the licensing of an After School Hours program and a request for funding for the purchase of house to provide care for vulnerable young people. Again, a comprehensive file review was conducted. There was no mention of Mr John William Chute or Mr Gregory Sutton or any mention of sexual abuse contained within the records.

The Community Services Directorate will cooperate with the Royal Commission should the Commission determine that they would like to receive the records identified in this correspondence.

Please do not hesitate to contact Jodie Robinson, Office for Children, Youth and Family Support on 02 6205 9225 or at Jodie.robinson@act.gov.au should you require any further information.

Yours sincerely

A handwritten signature in cursive script, appearing to read 'Natalie Howson', written in dark ink.

Natalie Howson
Director-General

2 June 2014