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CONFIDENTIAL

Wed 2nd of Sep 2009

Memorandum to the Headmaster regarding YJ

- Tuesday afternoon (1/9/09): Meeting with WO (Chairman – Council), WD, WD, YM, REDACTED, YG, YK, and REDACTED.
- Topic of meeting: WO received information from WP's Family regarding an allegation by WP (07) that while in Year 5 (2000) that his then teacher, YJ, sexually molested him in the classroom.
- Outcome of meeting: (a) Headmaster to consult Bernard Hill from the Professional Standards Unit and the School solicitor, Ian Curlewis for advice (b) reconvene meeting to discuss outcome.
- Proposed course of action: Headmaster to: (a) immediately phone WP's Family to hear story and to inform them that the School will report alleged incident to the police if they are not going to. Also that the School will be making a report to the DCP as per mandatory reporting of any alleged sexual abuse of a child (c) Meet with YJ first thing Wed morning (2/9) to notify him the following:
 - (i) Explain the nature of the allegation without identifying the family
 - (ii) Stand him down on full pay
 - (iii) If charges are laid he will be dismissed
 - (iv) to offer counselling straight away with School Counsellor and later with an external psychologist if he wishes.
- Tuesday 1st of Sep. Headmaster phoned WP's Family and spoke to WP himself who informed the Headmaster of the nature of the alleged sexual abuse.
- Family indicated to Headmaster that they will be phoning the police Wednesday 2nd of September. Headmaster offered counselling to WP if he wants it. YL (ST 11) is able to see the School Counsellor if he wishes.
- Counselling with the School Counsellor was taken and YJ left the School premises at 8.20 am on Wed 2nd of September 2009.
- Report made to DCP on Wed 2nd of Sep.