

1 July 2010

PRIVATE & CONFIDENTIAL

Name and Address of Parent

Dear Parent

As you are aware from my previous communication, the Director of Public Prosecutions recently undertook legal action against a former Preparatory School teacher. Trial has now concluded and has resulted in a guilty verdict being returned for a number of the charges laid.

We are pleased that this matter has now been concluded in the courts. Our focus is now – as it has always been – on supporting our students and the broader School community. THE SCHOOL

This has been a difficult period for the School and I would like to thank you for your much appreciated support and understanding through the process.

We remain focused on supporting our students to allow them to realise their full potential. At all times, we are guided by their best interests and we have structures in place to assist us in this, including our pastoral care programs and student support network.

Should you wish to discuss this or any matter further, please do not hesitate to contact me on 9377 9248.

Yours sincerely

WD

HEADMASTER