

Julie Willett

From: Terry Hayes [Terry.Hayes@RED,twb.catholic.edu.au]
Sent: Wednesday, 25 July 2007 5:26 PM
To: Julie Willett
Subject: Student Protection Inservice

Hello Jules

Thanks for the 'Certificates of Attendance' for staff who attended the Student Protection Inservice on Monday 9 July at the Cathedral Centre.

With regards to the attendance record for our staff [the primary school] there are a couple of things to update! For the list of staff who were NOT there, we had two staff who did attend - Elaine McLeod and Sarah Hede. I can confirm that they were there! They did indicate that ~~they did sign in but anyhow~~ could you arrange for them to receive their 'Certificates of Attendance' please and in doing so adjust our staff attendance record that you distributed?

Secondly, Emma Petrie is on our list but she is not part of our staff. I can't help you either in indicating on which staff she belongs! Could you take her off our list for the day as well as adjusting the attendance records to indicate that Elaine and Sarah did attend!!

Cheers,

Terry Hayes
 Principal
 the primary school

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