

FILE NOTE

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FILE REF:**DISCUSSIONS WITH:** MARGARET HENDRICKS – CATHOLIC DIOCESE TOOWOOMBA**PHONE:****FAX:****SUBJECT:** NSSAB - COMPLIANCE AUDIT STUDENT PROTECTION

I telephoned for Margaret – she is on leave. I left a message for Kathy to call.

DTanzer
 Deborah Tanzer
 A/Manager
 Office of Non-State Education

Tel: 3235 4661

22 December 2005

Kathy called me - she was unable to help me & put me through to Ian Hunter. I asked Ian to submit: -

- ✓ ① process for SIO(3)
- and pointed out inconsistencies ② page 7, section 3, delete "paid"
- ③ Page 8 - immediately to be added
 - Senior Education Officer to be replaced by a director.
 - harm - SPO replace with SPC.
- ④ Page 9 - as above
 - self-harm
- ⑤ advised Ian that whoever is nominated to receive harm reports must be consistently referred to throughout policy. He will talk to Margaret, amend & re-submit.

D. Tanzer