



**Non-State Schools  
Accreditation Board**  
Queensland Government

16 December 2004

Mr John Borserio  
Director  
The Corporation of the Roman  
Catholic Diocese of Toowoomba  
PO Box 756  
TOOWOOMBA QLD 4350

Dear Mr <sup>John</sup>Borserio

I refer to your response to the Non-State Schools Accreditation Board's request for information and documents concerning the written processes about the conduct of staff and students of all schools operated by the Corporation of the Roman Catholic Diocese of Toowoomba received on 28 May 2004.

I note that your documents incorporated sections of the *QCEC Manual – Student Protection*. Staff of the Accreditation Board's Office carried out an initial assessment of the QCEC Manual and advice was given to Mr Mike Wilkinson, Executive Officer, QCEC administration, about certain aspects that did not comply with the legislation.

I am aware that the QCEC Manual is currently being updated to ensure it is compliant with the relevant legislation.

I have also been advised by the QCEC that Circular No. 2004/255 was recently distributed to all governing bodies in relation to a suggested protocol for reporting suspected/actual sexual abuse of a student by an employee in accordance with the requirements of *section 146B* of the *Education (General Provisions) Act 1989*. Advice has been given to Mr Wilkinson regarding minor amendments to this protocol.

Given the changes that are being made to the QCEC Manual and the protocol, the information and documents you provided have been held in abeyance for the moment.

QCEC will advise you as soon as these documents have been finalised. You will then have the opportunity to revise your written processes so that they align with QCEC policy and then resubmit them to the Accreditation Board.

If you have any queries about the QCEC Manual or protocol, please contact Mr Wilkinson direct on telephone (07) 3336 9387.

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If you have any other queries, please do not hesitate to contact Ms Debbie Tanzer on telephone (07) 3237 9947.

Thank you for your assistance to date.

Yours sincerely



LAURIE VOGLER

Director

Office of Non-State Education