

"C"

This and the following pages 2 is the Annexure C  
to the Statement of Sheree Ockwell

YMCA.9301.01001.0352

Dated: 4/10/13

**TELEPHONE REFERENCE CHECK**

Candidate: John Lord.  
Date: 21.8.09 ~~Accessed~~

Referee: <u>Charice Gaulthrie</u>	Title: <u>Supervisor.</u>
Company:	Phone No.: <span style="background-color: black; color: black;">XXXXXXXXXX</span>
Conducted by: <u>Jagun Bonat</u> <u>of Sheree Ockwell</u>	Position: <u>Children's Services</u> <u>Coordinator &amp; childcare</u> <u>Coordinator.</u>

- Identify yourself, position and organisation
- Explain that the candidate has provided their name as a referee
- Ask if they would like to proceed

1. Determine the nature of the relationship (i.e. direct supervisor, colleague etc.)

Supervisor

2. Confirm employment details, position, key work responsibilities/duties, length of service.

3. Could you please describe the following aspects of their performance:

Skills & technical knowledge

Very hard worker

Key competencies

Main strengths

quick learner.

4. Could you please describe their competency in the following areas: <Insert job specific competencies (e.g customer service, communication, organisation skills)>

Communication is very high  
always polite to all custo-  
mers

5. Could you identify any areas for improvement, such as areas where support or training was beneficial? \_\_\_\_\_

6. Were you satisfied that they achieved the desired outcomes that you had for them in their position? \_\_\_\_\_

yes. always worked hard.

7. Were they a member of a team or did they work autonomously? Could they motivate fellow team members? \_\_\_\_\_

8. What was the level of drive and motivation that they displayed whilst with your organisation? \_\_\_\_\_

9. Describe their work ethic (eg. punctuality/reliability, honesty/integrity) \_\_\_\_\_

always reliable and well presented.

10. To your understanding, what were their reasons for leaving the organisation (eg. determine whether a hostile or amicable parting)? New

Job options, available

11. What type of roles do you think they have the potential for in the future? \_\_\_\_\_

Childcare, public speaking.

12. Do you believe that they would be suitable for this position? \_\_\_\_\_

yes.

13. Would you or your company re-employ them? \_\_\_\_\_

yes.

<Insert any other applicable questions>

Name: Jacqui Barrat

Signature: Jacqui Barrat

Date: 21.8.99