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or layside) and others interested in promoting Scouting and Guiding in the community. For details, telephone the Chancellor, Mr Angelo Polverino on (02) 558 6658.

Trefoil Guild

Founded by the Girl Guides Association, the Trefoil Guild provides an organisation for all enrolled members who, on ceasing to be actively connected with Guiding, wish to remain in the Movement. For further details, contact The State Secretary, Girl Guides Association, 1 Buckingham St, Surry Hills 2010 (02) 698 3322.

CODE OF CONDUCT FOR ADULTS

The purpose of Scouting is to encourage the physical, mental, social and spiritual development of young people. This is achieved by the example and guidance of dedicated men and women who help the youth members in the fulfilment of the Scout Promise and Law, so they become constructive and responsible citizens.

This Code of Conduct is expected of all adults, Uniformed and Layside, who work within The Scout Association, recognising that at all times they should act responsibly and exercise a "duty of care" to the Youth members.

1. Adults in Scouting respect the dignity of themselves and others.
2. Adults in Scouting demonstrate a high degree of individual responsibility, recognising that at all times their words and actions are an example to other members of the Movement.
3. Adults in Scouting act at all times in accordance with Scouting principles thereby setting a suitable example for all.
4. Adults in Scouting do not use the Movement to promote their own beliefs, behaviours or practices where these are not compatible with Scouting principles.
5. Adults in Scouting act with consideration and good judgement in all interpersonal relationships, both inside and outside Scouting.
6. Adults in Scouting respect everyone's right to personal privacy at all times. They take special care where sleeping, changing of clothing, bathing and ablutions is associated with any Scouting activity.
7. Adults in Scouting avoid unaccompanied and unobserved activities with youth members wherever possible. Remember, "in sight - out of hearing".
8. Adults in Scouting, for their own protection, should avoid potentially compromising situations by ensuring, where reasonably possible, that at least two adults are in attendance whilst supervising and/or accompanying Youth members. It is recognised that in certain circumstances it may be necessary for a Leader or Adult, whilst acting responsibly and exercising their "duty of care", to be alone with a Youth member.

9. Adults in Scouting realise that bullying, physical or verbal abuse, neglect or any other type of abuse is unacceptable conduct by any member of the Movement.

COMMUNICATIONS AND PUBLIC RELATIONS

Communications and Public Relations are an essential dual role operation vital at all levels of the Group, District, Area and Branch and between the Scout Association as a whole and the outside world.

Good Communications and Public Relations result in public acceptance which is vital for the success and survival of The Scout Association at all levels.

- . Without public acceptance by youth and parents, there is no membership growth!
- . Without public acceptance by adults in the community, there are no layside volunteers or Leaders!
- . Without public acceptance by government, civic, business and other community bodies, there is no financial support!

To achieve and maintain these overall objectives, the New South Wales Branch restructured its Communications and Public Relations operations in May 1990 to bring Public Relations appointments at District and Group levels under the control and direction of the District Commissioner and Group Leader, respectively.

Arrangements are in force to phase out District and Group Public Relations Officers, appointed and directed by District Executive and Group Committees and replace such positions with District and Group Communications and Public Relations Officers (DCPROs and GCPROs).

The appointments carry non-warranted rank thus enabling such appointees to wear Leader uniform (if they so wish) with appropriate insignia. Applications are made on the usual Warrant Application form for non-warranted rank (DCPRO or GCPRO), recommended by the District Commissioner and endorsed by the Area Commissioner.

District Commissioners and Group Leaders who do not have appropriate details or guideline job descriptions for these positions, should write to the Branch Commissioner for Communications and Public Relations, Branch HQ, P.O. Box 115, Haberfield, NSW, 2045.

AREA COMMUNICATIONS AND PUBLIC RELATIONS

At Area level, these essential operations are undertaken by an Assistant Area Commissioner (Communications and Public Relations) who is directed by and reports to the Area Commissioner. A close liaison should be maintained between Area, District and Group to co-ordinate planning, training and activities.

DISTRICT COMMUNICATIONS AND PUBLIC RELATIONS

The District Communications and Public Relations Officer is directed by and reports to the District Commissioner. Duties involve:

- . maintaining news of District and selected Area activities to all Groups and Committees including District Executive as well as the general public,