



# ADULT DEVELOPMENT PLAN

FORM A10A (APR 15)

**Workplan Purpose** (\* one)

- Review an Adult Members' Appointment
- A Member moved to a new location
- A change in a Membership role
- Realignment of defined tasks

In all cases a review must be completed at least once every 3 years.

**Personal Details**

*Please print all following details in block letters*

Name:

Role:  Membership No.

Formation:

Team Leader<sup>1</sup>:

Role:  Membership No.

Plan Period

<i>From</i>				<i>To</i>			
<i>dd mm yy</i>				<i>dd mm yy</i>			

The purpose of this plan is to allow you and your Team Leader to meet and discuss your achievements to date and identify those things you want to focus on for the next plan period and what Scouting needs to do to support you. The real value of the plan will only be achieved if you are very open and honest with yourself and that you give your Team Leader permission to do likewise.

Please complete this self assessment & questions before meeting with your Team Leader.

**Self Assessment:**

<i>Ratings:</i>	<i>1 - Excellent</i>	<i>2 - Very Good</i>	<i>3 - Good</i>	<i>4 - Fair</i>	<i>5 - Poor</i>
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Rating Area	Rating #
<b>Personal Example</b> (Duty to God, Promise & Law, Uniform)	
<b>Team Work</b> (working with others in Scouting in your Formation)	
<b>Membership</b> (working with others in Scouting outside your Formation)	
<b>Relationships</b> (working with others outside of Scouting)	
<b>Personal Development</b> (development of knowledge, skills and behaviours)	
<b>Activities Arranged</b> (regular attendance and participative)	
<b>Administration</b> (keeps timely and accurate records, youth forms, etc)	
<b>Overall Rating</b> (a balanced rating of your Scouting achievements so far)	

<sup>1</sup> Your Team Leader is your Appointing Member (i.e. District Commissioner or equivalent depending on your Formation)

**Progress & Achievement Review:**

*What have you achieved in your role?*

*What do you feel you still need to do?*

*What support have you received and/or need from your Team Leader?*

**Plan for the Future**

Thinking about the plan period ahead, what are the top 3 Goals you want to achieve?

*Goal 1*

By when / /

*Goal 2*

By when / /

*Goal 3*

By when / /

*Other General Comments*

Once the plan is agreed please sign and date below and send to:

Accepted:

Members Signature

Team Leader's Signature

Date

Date