



Working With Children Check

In 2006 the Victorian Government has introduced a new checking system which will affect people who work or volunteer with children. The Working with Children (WWC) Check helps to protect children from sexual or physical harm by checking a person's criminal history for serious sexual, violence or drug offences and findings from professional disciplinary bodies. The introduction of the WWC Check creates a mandatory minimum checking standard across Victoria.

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Who needs a WWC Check?

All employees or volunteers who undertake child-related work need a WWC Check. If employees or volunteers work usually involve (or is likely to involve) regular, direct contact with a child where that contact is not directly supervised, they will need to apply for a WWC Check before commencing at RCH. The employee or volunteer must pass a WWC Check to be eligible to work or volunteer in child-related work (unless an exemption applies).

The WWC Check is valid for five years and is transferable between employers or volunteer organisations. If an employee is moving from a volunteer to an employee position they will need to apply for new 'employee' WWC Check.

The WWC Check is unique because it is monitored on an ongoing basis. This means that the holder of a WWC Check will continue to be checked for any new relevant offences or findings from professional disciplinary bodies. New charges, convictions or findings relevant to your WWC check will instigate a re-assessment of your WWC Check eligibility.

Anyone who does not pass the WWC Check will be issued with a Negative Notice. This means that this person cannot continue to work at RCH, either in paid employment or as a volunteer.

Once an application has been submitted an Application Receipt Number is issued. The employee or volunteer can commence working while the application is being assessed.

It is the employee's responsibility to renew their WWC Check every 5 years.

When will I need to apply for a WWC Check?

You must have or have at least applied for a WWC Check before you commence work at RCH. It is an offence for an employer to engage someone who needs a WWC Check but who does not have one

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