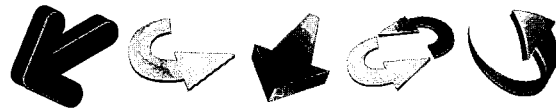


Activity 1: Ground Floor North Building



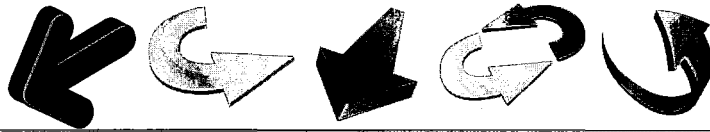
Department/Resource	Details/Location/How to access
Meet at Main Street near 'The Creature'	
Interpreter Service	Available 24 hours a day seven days a week with all languages covered by staff or on call interpreters who meet families on the wards or in specialist clinic appointments.
Wadja Aboriginal Family Place	A meeting place for Koorie community members, especially those from outback or isolated areas.
Prayer and Meditation plus outdoor garden for silent meditation (no eating)	Silence and no food or drink requested in this meditative non-denominational space.
Ablutions area and prayer space for Muslim families with prayer mats facing Mecca	
Personal Care Suite with showers and hoists	For parents to use independently of staff for the personal care of special needs children needing hoist assistance.
Spotless entrance – facilities management for RCH	RCH tradesmen and contractors managed by Spotless
Bean Bag Cinema – partnership with Hoyts providing weekday screenings	Bookings through Family R&R. Adolescent evenings and Mum and Dad nights also held regularly.
Starlight Express Room – provided by staff and volunteers with the Starlight Foundation	Open every day 10-4pm. Children under 8 must have a parent/carer with them.
Volunteer Service Office	Show location of notice board in corridor and board beside card reader as well as the general facilities.
Safety Centre provides community based programs on safety promotion.	Injury prevention issues addressed eg. Road trauma, drowning, choking, falls, burns and poisoning.
Interview Rooms	Used for meetings with parents by Centrelink, financial counselling, social workers, Education Institute teachers and weekly pro bono legal service.
Family Resource and Respite Centre – an area for rest and relaxation, weekly story time, free massage sessions, movie bookings, Centrelink, legal advice, financial counselling, Business Centre for faxing, scanning, copying.	Run through services provided to families by using the 'Welcome' poster on the desk and walk through centre talking about the provision of family support and emergency supplies – give examples of support, resources and information provided.

Activity 2: Ground Floor West Building



Department/Resource	Details/Location/How to access
Meet at Main Street near 'The Creature'	
Equipment Distribution Centre – for the purchase or hire of medical supplies and equipment	Green lifts to B2, on right out of lift for supplies for Bedwetting, eczema, diabetes, hire medical equipment.
Formula Room	Green lifts to B2 on left out of lift
Mail Room	Green lifts to B2 on left out of lift
Children's Playground	Accessed from door beside Degani's Cafe or via Great Garden Court or via Adamo Café.
Immunisation Clinic – mostly for children with potential for allergic reactions	Drop-in centre, no appointment needed, free of charge for any children visiting the hospital.
Addamo Cafe	Staff and volunteers space on left and outdoors
Dental Clinic	
Parents room	
ATM's	ANZ & Westpac. CBA agency at Royal Melbourne Hospital.
RCH Auditorium/Ella Latham	
Pay phones and TAXI phone	
Water fountains	
Main entrance	
MCRI Reception	
White lifts	To MCRI, security (lower ground) and University of Melbourne Department of Paediatrics level 2
Cafes/McDonalds	
South Building	The Larwill Art Studio Hotel: 4 star hotel includes 100 rooms, a ground floor dining/restaurant and a conference centre. The walkway along from McDonalds will house 120 places in the Bambini Child Care Centre. In this section on the ground floor it is planned that a small supermarket, a gym for staff and families, a hairdresser, a toy and kids clothing shop, a bank, a newsagent and a post office. The new front entry building will house private consulting suites, RCH Foundation, RCH Education Institute, private pathology and radiology.
Yellow lifts	To private consulting suites level 2, specialist clinics level 2, Day Medical Care level 2, Day Cancer Care level 2, Surgery Reception and Possum Ward (Day Surgery) level 3
Stairs to level 1 and 2 only	Main Street
Retail pharmacy/chemist shop	Purchase Myki cards and top them up.
Auxiliaries Fundraising Stalls	
RCH Shop and Kids Health Info	Parenting books, parent support, safety products, postage stamps, toys and gifts.

Activity 3: Ground Floor East & South Building



Department/Resource	Details/Location/How to access
Meet at Main Street near 'The Creature'	
Children's Interactive Electronic Activity Screen	
Green Lifts to all inpatient wards	Green lifts also to Allied Health level 1 (physio, gait laboratory, OT, speech pathology, hydrotherapy pool). Level 2 - new mothers and overnight accommodation, Care by Parent Unit, laundry (soap powder from Family R&R).
Child Care Centre for RCH staff	Lower Ground
Medical Imaging	For all x-rays, scans and MRI.
Hospital Information Service (HIS – previously medical records)	EMR – electronic medical records EPIC project, a first in Australia.
Short Stay Unit – Dolphin Ward	Observation ward and short stay adjacent to Emergency.
Spotless and Security desk	Includes lost property (valuables only) and the issue of access cards and ID badges.
Emergency – reception, triage cubicles, waiting area and patient cubicles	Down stairs: access via Emergency driveway or down the stairs beside the aquarium to lower ground.
Aquarium	Add info here....
RCH Pharmacy	For RCH issued prescriptions only.
Cashier	For payment of pharmacy items and RCH banking.
Car park pay machine	Also located in ED and lift lobby of Yellow lifts on B1, B2 & B3.
Personal Care Suite (with hoists but no shower)	
Specialist Clinics – previously Outpatients	
Meerkats	Partnership with Melbourne Zoo
Stairs	Must have access card
Garden	Must have access card
Patient lifts	Must have access card