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Our reference: C/2004/1245

14 September 2004

Dr Peter Calvo  
Director  
The Australian Institute of Music  
1 – 51 Foveaux Street  
CENTRAL SYDNEY 2010

FILE COPY

Dear Dr Calvo

**Ombudsman investigation into the conduct of the Australian Institute of Music (the institute), Dr Calvo and Dr Marcellino.**

I am writing to provide you with a copy of our final report concerning our investigation of the conduct of the institute. A copy of the report, titled 'An investigation into the conduct of the Australian Institute of Music' is enclosed. I am satisfied that the conduct the subject of the investigation was wrong conduct within the meaning of the *Ombudsman Act 1974*.

The report details our findings and recommendations in relation to our investigation.

I request that the institute reports back to me on its compliance with my recommendations as follows:

1. The institute reports back to the Ombudsman about its compliance with recommendations 1 and 2 by supplying all correspondence to Professor Makarov and/or minutes of meetings and conversations between the institute and Professor Makarov within 14 days of the date of the final report. That is **Friday 24 September 2004**.
2. The institute reports back to the Ombudsman about its compliance with recommendations 3 to 6 by supplying a written action plan for the review, production and implementation of policy and procedures about reporting and responding to 'reportable allegations' against employees and complaints at the institute within three months of the date of the final report. That is **Friday 10 December 2004**.
3. The institute provides the Ombudsman with copies of the policy and procedures about reporting and responding to 'reportable allegations' against employees and evidence of its implementation at the institute within 6 months of the date of the final report. That is **Friday 11 March 2005**.

In relation to the conduct of Dr Calvo and Dr Marcellino, I have decided to discontinue the investigation into their conduct.

If you have any questions in relation to this matter, please contact **REDACTED**  
(Senior Investigation Officer, Child Protection Team) on telephone **REDACTED** or at  
the address provided.

Yours sincerely

**REDACTED**

**REDACTED**

**Assistant Ombudsman (Children and Young People)**