

8304

# Notification Intake Form – Child Protection Team (reviewed August 2003)

Date Case Received: 26 / 11 / 2003

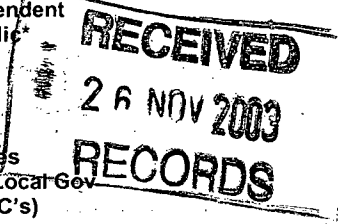
Date range of incident: 2002

How received:  Agency notification

Key Agency Contact (Complainant in Resolve): Peter CRAWLEY

Agency:

- Department of Education and Training (CPID)
- Non Govt School – Independent
- Non Govt School – Catholic\*
- DoCS
- Dept of Health \*
- Dept Sport & Recreation
- Dept Juvenile Justice
- Dept of Corrective Services
- Other Public Authority – Local Gov (Include local gov CCC's)
- Other Public Authority\*
- Child Care Centre
- Substitute Residential Care\*
- Department of Ageing, Disability and Home Care (DADHC)
- Other Prescribed Body\*
- Non jurisdiction Agency



\*Sub agency name: Add to additional information screen in Resolve (eg CCER & CEO office, Name of Area Health Service, Council Name, Sub res care agency name)

Subject of allegation (SOA) : Mr/Mrs/Ms Adrian NISBETT

Date of birth of SOA: (Third party person screen in Resolve -to save click on the day and month using calendar and then change the year manually)

Age of SOA at time of alleged incident: years (add to additional information screen in Resolve)

Gender of SOA: Male Female/Unknown (add to third party screen in Resolve)

Occupation of SOA:(add to third party in Resolve) teacher

SOA Address: Code

Work Location (add to Incident Location & Third party) :

Address (agency name) : Knox Grammar School

City: Wahroonga Code: 2076

State: NSW

Related Files:  SOA  Victim

Related file number/s:

NJ (for cases declined at the outset record as issue 1 on Resolve and do not record any other issues or abuse type)

Description of Allegation: (record SOA, alleged victim and agency name in the first three lines with a description of the allegation eg "Alleg that "SOA" a "occupation of SOA" at St Paul's Grammar hit the child "child's name" on the head with a cricket bat") Please make writing legible for records officer.

\*DO NOT USE PUNCTUATION BETWEEN WORDS\*

Allegation that Adrian Nisbett, the Director of students at Knox Grammar School permitted a year 10 student ASA to go to his home, where it is alleged he offered cigarettes, alcohol and hugged the student.

### Alleged Victim Details:

#### Alleged Victim

1: ASA

DOB: Gender: Male Female

Age at time of alleged incident: 15 Years ( record the first victim's age in the additional information screen in Resolve & if there are multiple victims just record the age of the first alleged victim. Record the number on its own with no text i.e. "10" and record multiple victims as an issue)

#### Alleged Victim

2:

DOB: Gender: Male/Female

Age at time of alleged incident: Years (Record the remaining victim details in the co-complaints screen in Resolve)

#### Alleged Victim

3:

DOB: Gender: Male/Female

Age at time of alleged incident: Years

**Abuse Type** (Most serious allegation and issue 1 on Resolve – do not record abuse type for NJ matters)

- Physical
  - Hitting /Kicking
  - Indirect/object use
  - Push/shove/grab/pinch/poke
  - Restraint/excess force
  - Shaking/throwing
- Sexual
  - Exploit-non physical
  - Harassment
  - Sexual assault
    - Indecent touching/molestation
    - Penetration
- Emotional/Psych
  - Exposure to violence
  - Hostility/rejection
  - Humiliation/belittling
  - Scapegoating
- Misconduct-child
  - Inappropriate comments
  - Inappropriate relationship
  - Inappropriate touching
  - Other ill-treatment
  - Pornography
    - Child pornography
    - Other pornography
- Neglect
  - Clothing and food
  - Medical
  - Shelter
  - Supervision
  - Environment not supportive

**Initial Procedures** (to be added to Resolve)

Start date for procedures ... 26/1/11 /2003  
(date case received)

- CP Notification Assessed (all notifications except Class or Kind matters)

and;

- CP Notification Prelim Enquiry (if prelim enquiries needed)

and one of;

- CP Notification Completed Assess
- CP Notification Oversight
- CP Notification Monitor
- CP Notification NJ Decline
- CP Notification Class & Kind

**NOTES FOR PRELIM ENQUIRIES/DECLINE:**

Refer file note.

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**Notification concerns:**

- Systemic issues.....
- Significant risk issues for child/ren
- Serious effect on SOA
- Significant concerns re agency response to allegation

**ALLOCATE TO:**

**Team**

- Schools
- Non schools
- Investigation/training
- File room open

IO Kylie Symons

**Access Level**

- Highly Protected (50 Resolve)
- Protected (50 Resolve)
- Ombudsman in confidence (10 Resolve)

**File Status:** (additional information screen in Resolve)

- C or K
- Oversight
- Monitor
- Investigation
- NJ notification

\*Completed Assess matters need to be classified as oversight or monitor

Date assessed: 26/1/11 /2003

Assessed By: [Signature]

(Name needs to be legible for the records officer)

ISSUES:

- Agency related issues
  - Agency overall investigation
  - Documentation
  - Information gathering
  - Investigation planning
  - Risk management
  - Quality control
  - Attitudes to/treatment of children
  - Reporting abuse
  - Understanding abuse
  - Training/recruiting staff
  - Policies/procedures
  - Delay notifying Ombo
    - > 12mth
    - 1-2mth
    - 3-4mth
    - 5-6mth
    - 7-12mth
- Allegation related
  - Behaviour management
  - Lawful chastisement
  - Child abuse conviction
  - Historic abuse
    - 1-5yrs ago
    - 6-10yrs
    - 11-15yrs
    - 16-20yrs
    - 21+yrs
  - Multiple factors
    - Multiple employees
    - Multiple incidents
    - Multiple victims
  - Not work related
  - Third party report
- Child vulnerability
  - ATSI
  - Disability
    - Behavioural
    - Intellectual
    - Physical
    - Sensory
    - Other
  - NESB
  - Institutional
  - State ward
  - Other
- Employee related
  - Casual
  - Employee not engaged in sub res care
  - Inexperienced
  - Person engaged
  - Prior child abuse allegations
    - 0-2yrs ago
    - 3-5yrs ago
    - 6+yrs ago
    - Dates unknown
  - Work-related stressor
    - Assaulted/threatened
    - Victimised/harrassed
    - Other
  - Multiple employers
  - Clergy
- Interagency issues
  - DoCS
    - Delays
      - Employee related risk
      - Failure to assist agency
      - Inadequate investigation
      - Information sharing
      - Lack of co-ordination
  - Non Docs
    - Delays
      - Information sharing
      - Jurisdiction/legal issues
      - Lack of coordination
- Natural justice
  - Bias
  - Denial procedural fairness
  - Fail to give reasons
  - No chance to respond
  - Other procedural
- Investigator misconduct
  - Conflict of interest
  - Corruption

- Procedures/policy
  - Action delayed
  - Factors not considered
  - Fail to act
  - Other
  - Not adhered to
  - Poor/inadequate/flawed
  - Unfair
  - Witnesses not interviewed
  - Length of process
    - 3-6mth
    - 7-12mth
    - 13-18mth
    - 19-24mth
- Third party investigation
  - DoCS
  - JIRT
  - Police
  - Ombudsman
  - Other (i-dependent)
- Child protection
  - Fail to notify parents
  - Fail to notify DoCS
  - Inadequate support
  - Fail to address risk
  - Otherwise inappropriate
- Investigation
  - Bias/prejudice/malice
  - Not all info (taken into) account
  - Wrong finding/facts
- Disciplinary action
  - Too lenient
  - Too severe
  - Otherwise inappropriate
- Information
  - Fail notify/give info
  - Improper disclosure
  - Inaccurate advice/info
  - Inapp access info
  - Inapp disclose info
  - Provide false info
  - Refusal to amend
  - Refusal to provide
  - Child not interviewed no parent consent
- Union related issues
  - Advise employee not to participate
  - Interfere in process
  - Misleading wrong advice
  - Pressure agency on finding
- Communication/info
  - Calls correspondence - no response
  - Delay/fail to provide
  - Fail to give reasons
  - Refusal to alter
  - Refusal to disclose
  - Wrong/inaccurate
- Complainant
  - Vexatious
  - NJ
- Training/education
  - Local Management (DET only)
- Other appeals
  - IRC
  - ADT