

① Interview with 10-05am.
Peter Crawley.

Q: Staff?

A: 127 - Senior School - teaching staff.
50 - Junior School. -

A: Another 100 people with grounds, kitchen, contractors.

Q: CCYP screening?

A: Everyone has been screened.

* Q: Older members?

A: Unsure, everyone that is new - screened before letter goes out.

: Martin takes care of the screening
: All people, gardeners, BBQ people get screened.

Q: Supervision of staff.

A: Heads of dept deals with these issues.
Portfolio - Director of staffing - Martin HR issue.
- Director of students - Adrian Nashitt.

Q: ^{DY have} ~~DY~~ get complaints process for parents.

A: We have a process.
• Student disciplinary issue - Director of students
• Complaint about staff member - Martin.
eg. laptop - Director of I.T.
If parent unable with resolution - they go to either deputy headmaster.
- We have a person who does daily portfolio holders eg. curriculum, daily activities.

- If complaint not dealt with / unresolved - comes to me. Just 3/4 year.
- A parent has complained about the learning support within the school. Included in complaint is that they wish a refund for the last 2 years. - that would have to go to the Chairman of council.
 - letter would get published in council newspaper. - I've sent it to legal advisor re. privacy issues.
 - If letter written ~~to~~ directly to Chairman then expected it would get reported.

- Any parents letter goes in directly in parents file. That makes it hard for me to measure how many complaints. If a parent has 4 children - goes in eldest child file.

- Q: Any benefit to have knowledge of types of complaints.
- A: I would see any complaint letter - the Senior Staff are very good.
- * - It is not a bad officer idea to have a centralised file.
- The most common is about a 3/4 complaints about a class.
 - That would be recorded on the teachers file.

- Q: How would parents be informed about an allegation?
- Usually parents bring it to my attention. Parents were happy for me to deal with it.

- Director of Students get complaint.
 - He would ring parents with that.
 - If difficult parent, he may bring to me.
 - My level is to ensure process is occurring.
 - I am generally 'Court of appeal' as such. I don't go to the first front line. I am the circuit breaker.

Q: How do you inform staff about Child Protection legislation?

- Full Staff meetings & followed by training.
- Martin took over re. certification - training.

