

**CRITICAL INCIDENT REPORT (CIR) - RESPONSE FORM**  
**Southern REGION**

|         |
|---------|
| Ref No: |
|         |
|         |

THIS FORM IS TO BE COMPLETED AND RETURNED TO THE REGIONAL EXECUTIVE OFFICER FOR ALL CRITICAL INCIDENT REPORTS EXCEPT WHERE A BRIEFING NOTE HAS BEEN REQUESTED.

**SECTION A**

|                          |            |               |                |
|--------------------------|------------|---------------|----------------|
| Date of CIR:             | 21/03/2012 | Completed by: | Tenille Upton  |
| Date Response Completed: | 28/03/2012 | Completed by: | Dianne Neijens |
|                          |            | Approved by:  |                |

|  |   |   |
|--|---|---|
| Is this a DoCS' issue for investigation?<br><b>Yes</b> | <input checked="" type="checkbox"/> Yes - if yes, is this a:<br><input checked="" type="checkbox"/> CSC issue?<br><input type="checkbox"/> DPP (licensing) issue? | <input type="checkbox"/> No - If no, which agency should be investigating?<br><input type="checkbox"/> DADHC <input type="checkbox"/> Dept Education <input type="checkbox"/> Funded NGO<br><input type="checkbox"/> Other - If "other", what agency or organisation? |
| No of previous CIRs                                    | 0   | Dates: N/A  |

**SECTION B**

|  |  |  |          |
|--|--|--|----------|
| Details of child/young person/s to which CIR relates:<br><i>(Complete <u>only</u> if details not provided or incorrect on CIR)</i> | Name/s   | DOB  | Plan No. |
|  | CIE  | REDACTED 1996  | 1-WGHYGE |
|  | CLASS of children: The Disability Trust After School Care Nowra  | N/A  | 1-WGHGHS |
|  | CLASS of children: Focas Shoalhaven Incorporated Nowra   | N/A  | 1-WGHH1D |
|  | CLASS of children: Interchange Respite Care Nowra  | N/A  | 1-WGGIBO |
|  |  |  |          |
| Is this an allegation against a <u>DoCS' (Salaried) Employee?</u>  | X No <input type="checkbox"/> Yes  | AAE will determine if reportable conduct & will contact unit |          |
| Is this an allegation against a <u>DoCS' Foster carer?</u>   | X No <input type="checkbox"/> Yes  | AAE will determine if reportable conduct & will contact unit |          |
| Relationship of Reporter to Child/Young Person:  | <input type="checkbox"/> Custodial parent/s <input type="checkbox"/> Non-custodial parent<br><input type="checkbox"/> Other family <input checked="" type="checkbox"/> Other |  |          |
| Relationship of alleged perpetrator to Child/Young Person:   | <input type="checkbox"/> Custodial parent/s <input type="checkbox"/> Non-custodial parent<br><input type="checkbox"/> Other family <input checked="" type="checkbox"/> Other |  |          |

**Outcome of CSC Investigation:**

CIE is subject of the plan 1-WGHYGE date opened 21/03/2012. It is alleged that Mr Royce UNKNOWN, a disability respite worker, sexually assaulted client CIE (Aged 15 years old). This has included touching his penis until CIE was aroused on multiple occasions. CIE has severe Autism and is non-verbal. CIE uses a QWERTY key board to communicate. CIE disclosed using the QWERTY keyboard. CIE indicated that he didn't consent to the inappropriate touching from Mr Royce UNKNOWN.

This plan has been transferred to Wollongong JIRT and accepted for assessment. KiDS records show that arrangements have been made to interview CIE in his home on 30/03/2012.

A further contact report (1-WGOSZN), dated 22/03/2012 REDACTED and currently sitting at requested at the Helpline. Information in this report states REDACTED REDACTED have informed police of the alleged assault and named the perpetrator as Royce COMBER. REDACTED have also informed REDACTED they have advised Disability Trust of their allegations and REDACTED

Mr Royce UNKNOWN is an employee with three different Non Government Agencies working with children with disabilities including: Focas Shoalhaven Incorporated Nowra; The Disability Trust After School Care Nowra; Interchange Respite Care Nowra. It is further reported that he has applied for another job at Ability Options Illawarra.

A/MCW at Wollongong JIRT was contacted by Nowra CSC on 21/03/2012 in relation to the CLASS of children plans, numbers 1-WGHGHS, 1-WGHH1D and 1-WGGIBO.

Advice was given to Nowra CSC to wait with communication to the above named NGOs and other parties until after Wollongong JIRT have assessed the plan. A/MCW at Wollongong JIRT will then advise the appropriate course of action for Nowra CSC to undertake in response to these plans.

|                        |                        |
|------------------------|------------------------|
| <b>SRoH status?</b>    | <b>To be completed</b> |
| CIE                    | <10 days               |
| 3 x CLASS of Children: | <24 hours              |

**SECTION C**

|   |  |
|---|--|
| Date P&P/Licensing Issues Investigated: |  |
|---|--|

|  |
|--|
| Outcome or any P&P/Licensing issue/s of which Child & Family or the Regional Director should be aware: |
|--|

*Write "Not Applicable" if no issues for P&P/licensing.*

Not Applicable

|  |
|--|
|  |
|--|

|   |
|---|
| <b>Attachments:</b> <i>(write "nil" if none)</i><br><input checked="" type="checkbox"/> Emailed <input type="checkbox"/> Sent by DX <input type="checkbox"/> Hand-delivered |
| 1. nil<br>2.<br>3.  |

|   |
|---|
| <b>FAX OR EMAIL TO:</b> Andrea McInnes REDACTED |
|---|

|  |
|--|
| <b>Comments – Regional Director/ Regional Executive Officer:</b><br><br> |
| <b>Signed:</b> _____ <b>Date:</b> _____                                  |