

8th February, 62

P.8559

RB/HK

The Acting Superintendent,  
Training School for Girls,  
PARRAMATTA.

SUBJECT: Conduct and Services - Mr. R.C. Ward

The Public Service Board approved of Mr. Ward's appointment as Acting Deputy Superintendent with effect from date of entry on duty with review in February, 1962.

Mr. Ward has been acting as Deputy Superintendent since 29th September, 1961. It would be appreciated therefore if a full report on Mr. Ward's conduct and services could be forwarded to this office with an appropriate recommendation regarding his appointment to the position of Deputy Superintendent.

(A. C. THOMAS)  
Under Secretary

R/S 1/3/62  
7/2/62