



Knox Grammar School, Wahroonga

Inspection Report: Renewal of registration/accreditation

1. Details of school

- 1.1 Name of school: Knox Grammar School
- Address of school: 7 Woodville Avenue
Wahroonga NSW 2076
- Details of other school campuses
- Name of campus: Knox Grammar Preparatory School
- Address of campus: Billyard Avenue
Wahroonga NSW 2076
- 1.2 Name of the Proprietor: The Uniting Church in Australia Property Trust (NSW)
- Representative of the Proprietor: Mr John Oldmeadow
- 1.3 Name of the Principal: Mr John Weeks
- 1.4 This report relates to an application for:
- Renewal of registration for Knox Grammar School, Wahroonga for Years 7 to 12
- Renewal of accreditation for courses leading to the award of the Record of School Achievement
- Renewal of accreditation for courses leading to the award of the Higher School Certificate
- Renewal of registration of Knox Grammar Preparatory School, Wahroonga for Kindergarten to Year 6.
- 1.5 Lead Inspector: Ms Kerry Edmeades
- 1.6 Inspection date(s): Tuesday, 29 July 2014

2. School context

Knox Grammar School commenced operation in 1924. It is a non-selective independent Uniting Church boys' school which operates a boarding school for Years 7 to 12. The boarding school currently has an enrolment of 158 students. The school operates on two sites in Wahroonga; the main site for Years 7 to 12 and the Preparatory School campus for Kindergarten to Year 6.

The school advocates the intellectual, physical, creative, social and spiritual development of the individual student within a Christian educational context.

Knox Grammar is committed to offering opportunities for the full range of students, with provision of support for both gifted and talented students, and those with special needs.

3. Inspector's findings regarding compliance with the requirements

Schools are required to comply with the requirements of the *Education Act 1990* specified in the *Registered and Accredited Individual Non-government Schools (NSW) Manual* ('the Manual').

The application from Knox Grammar School was reviewed having regard to the risk assessment framework for the Board of Studies, Teaching and Educational Standards' registration and accreditation program.

Proprietor

The proprietor of an individual registered non-government school must be a corporation or other form of legal entity approved by the Minister to be the proprietor of a non-government school (section 3.1 of the Manual).

Compliant

Staff

Teaching staff

Teaching staff of a registered non-government school must have the necessary experience and qualifications (having regard to accreditation under the *Teacher Accreditation Act 2004* but without limiting such other matters as may be relevant) (section 3.2.1 of the Manual).

Compliant

An overview of the school's teaching staff and enrolments is presented below.

Number of teaching staff	total	226	FT	197	PT	29
Category of teacher	(i)	226	(ii)	-	(iii)	-
Teaching staff	FTE	214.4				
Student population	total	2419				

External providers

A registered non-government school's educational program may include outsourcing of particular courses/subjects to one or more external providers, provided that:

- the school remains primarily responsible for the student
- the courses outsourced comprise a minority of each student's overall pattern of study (except with BOSTES approval) (section 3.2.3 of the Manual).

Compliant

Curriculum

Primary education

The curriculum, including curriculum outcomes, provided by a registered non-government school must comply with the requirements set out in Part 3 of the Act relating to, in the case of a school providing primary education – the minimum curriculum for a school providing primary education (section 3.3 of the Manual).

Compliant

Record of School Achievement

The curriculum for the Record of School Achievement provided by a registered and accredited non-government school must meet the requirements of the Act (section 5.1 of the Manual).

Compliant

Higher School Certificate

The curriculum for the Higher School Certificate provided by a registered and accredited non-government school must meet the requirements of the Act (section 5.2 of the Manual).

Compliant

Quality of the educational program for accredited schools

Registered and accredited non-government schools will have in place and implement documented processes by which they can record achievement of students (section 5.3.1 of the Manual).

Compliant

Registered and accredited non-government schools will have in place and implement documented processes by which they can demonstrate the standard of teaching of courses at the school (section 5.3.2 of the Manual).

Compliant

Registered and accredited non-government schools will have in place processes by which they can demonstrate that the facilities provided at the school are adequate for the courses taught at the school (section 5.3.3 of the Manual).

Compliant

Premises and buildings

A registered non-government school's premises and buildings must be satisfactory (section 3.4 of the Manual).

Compliant

Facilities

A registered non-government school must have educational facilities that are adequate for the courses of study provided by the school (section 3.5 of the Manual).

Compliant

Safe and supportive environment

Child protection legislation

A registered non-government school must have in place and implement policies and procedures to ensure that it meets its legislative obligations in relation to child protection (section 3.6.1 of the Manual). Compliant

Student welfare

A registered non-government school must provide a safe and supportive environment by having in place and implementing policies and procedures that provide for student welfare (section 3.6.2 of the Manual). Compliant

Discipline

Procedural fairness

A registered non-government school must have in place and implement policies relating to discipline of students attending the school that are based on principles of procedural fairness (section 3.7.1 of the Manual). Compliant

Corporal punishment not permitted

A registered non-government school must have in place and implement policies related to discipline of students attending the school that do not permit corporal punishment of students (section 3.7.2 of the Manual). Compliant

Attendance

A registered non-government school must keep a register of enrolments and daily attendances of all children at the school (section 3.8 of the Manual). Compliant

Management and operation of the school

Good character of 'responsible persons'

Each person defined under the Act as a 'responsible person', and any other person or body exercising similar functions in relation to the school as those of a 'responsible person', is of good character (section 3.9.1 of the Manual). Compliant

Notification related to previous refusal or cancellation of registration

Any refusal to register, or cancellation of registration, of the school or any other school under Sections 56 or 59 occurring during the period of five (5) years immediately before the application for registration is made, has not been largely attributable to the actions of:

- a 'responsible person', or proposed 'responsible person', or
- any other person or body exercising similar functions in relation to the management or operation of the school to those of a 'responsible person' (section 3.9.2 of the Manual). Compliant

Notifications to the BOSTES

The Board of Studies, Teaching and Educational Standards must be notified of certain matters (section 3.9.3 of the Manual). Compliant

Educational and financial reporting

Annual report

A registered non-government school must have policies and procedures that ensure its participation in annual reporting to publicly disclose the educational and financial performance measures and policies of the school (section 3.10.1 of the Manual). Compliant

Data to the Minister

A registered non-government school must have policies and procedures that ensure it can provide data to the Minister that is relevant to the Minister's annual report to Parliament on the effectiveness of schooling in the State (section 3.10.2 of the Manual). Compliant

Schools with boarding facilities

A registered non-government school's aims and guiding principles in relation to boarding are available to stakeholders in a student's education and welfare (section 3.11.1 of the Manual). Compliant

Boarders are provided with accommodation that complies with legislative requirements (section 3.11.2 of the Manual). Compliant

The rights and responsibilities of boarders are defined and respected (section 3.11.3 of the Manual). Compliant

Staff are trained and the school meets legislative requirements in relation to child protection (section 3.11.4 of the Manual). Compliant

Risk of harm as defined in the *Children and Young Persons (Care and Protection) Act 1998* is minimised for boarders (section 3.11.5 of the Manual). Compliant

Boarders' physical wellbeing and development are provided for and monitored (section 3.11.6 of the Manual). Compliant

Boarders' personal development and emotional wellbeing are provided for and monitored (section 3.11.7 of the Manual). Compliant

Day-to-day management of the boarding accommodation and facilities protects boarders and meets legislative requirements (section 3.11.8 of the Manual). Compliant

4. Recommendations

- (i) *It is recommended that Knox Grammar School, Wahroonga be granted registration for Year 7 to Year 12 from 01/01/2015 to 31/12/2019.*
- (ii) *Subject to (i) being approved, it is recommended that Knox Grammar Preparatory School, Wahroonga be granted registration for Kindergarten to Year 6 from 01/01/2015 to 31/12/2019.*
- (iii) *Subject to (i) being approved, it is recommended that Knox Grammar School, Wahroonga be granted accreditation for courses leading to the award of the Record of School Achievement from 01/01/2015 to 31/12/2019.*
- (iv) *Subject to (i) being approved, it is recommended that Knox Grammar School, Wahroonga be granted accreditation for courses leading to the award of the Higher School Certificate from 01/01/2015 to 31/12/2019.*

Signature: *Anne Kenan*
for Ms Kerry Edmeades, Inspector

Date: 26/8/2019

Acknowledgement of proprietor and principal

We have read the report from the Inspector and are satisfied that the contents are an accurate reflection of the advice received by the school during the inspection process. (Please include comments if desired).

Signature: _____
 Proprietor/signatory for proprietor

Date: _____

Name: Mr John Oldmeadow

Signature: _____
 Principal

Date: _____

Name: Mr John Weeks

