

MINUTES OF MEETING OF NORTHSIDE CHRISTIAN COLLEGE EXECUTIVE COUNCIL HELD AT 31-61 MCLEANS ROAD, BUNDOORA, ON THURSDAY, 19TH NOVEMBER 1987.

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No: 08/87

1. Pastor D.V. Smith  
Neil A. Rookes - Principal  
Laurie Ellis

2. MINUTES OF PREVIOUS MEETING

That the Minutes of the Previous Meeting have been accepted endorsed by the College Council and therefore do not need to be accepted at this meeting.

AGREED

3. GENERAL BUSINESS

- 3.1. January Conference Christian Community Schools

That the Principal be empowered to arrange the teachers of his choice to attend the January Conference and the cost of this be included in the budget for 1988.

AGREED

- 3.2. Teachers Manual

Request the Principal to investigate the establishment of a Teacher's Handbook, Student Handbook, and a Parent's Handbook. Also note that the information regarding asthmatic students should be included in the Teacher's manual, the Student's manual and also the Parent's Manual.

AGREED

- 3.3. Extra Curriculum Music Lessons

That this item be included in the Agenda at the next meeting of the College Council, for review.

AGREED

- 3.4. College Newsletters

That the members of the Board of Directors of Northside Christian Centre be placed on the distribution list for the weekly College Newsletter.

AGREED

Also included are details to assist with financial planning for 1988, i.e;

standard parameters for use in the Educational Resource Index Formula 1983-88;

1988 Maintenance of Effort and Private Income Requirements and 1988 expected per capita Grant Levels Re-current Establishments Grants;

It was also noted that the Grants for 1988 for our College which is Category Nine are \$956 per Primary and \$1,458 per Secondary Student.

That this report be received.

AGREED

### 3.8. Appreciation for Parent Involvement

That the matter of appreciation for parent involvement in the College in 1987 be included on the Agenda for the next meeting of the College Council.

AGREED

### 3.9. Executive Director of Christian Community Schools

The Bursar be requested to send the following documents:

- 1) A copy of a completed Accountability Schedule for 1987
- 2) A copy of the Prospectus
- 3) A copy of the Application of Submission for extension to Year 11 and 12.

AGREED

### 3.10. Education Allowances

The Bursar reported that we have been notified from the Ministry of Education that the Educational Allowance payable in 1988 to Non-Government schools will remain unchanged.

The Education Allowance has therefore effectively been reduced in real terms by not being adjusted for inflation.

AGREED

### 3.11. School Song

Scripture in Song have given permission for Northside Christian College to use 'Give Thanks' by Henry Smith as the College Theme Song.

AGREED

### 3.5. Supervision Times and Yard Duty

That the arrangements as set out in the College Newsletter on the 12 November 1987, detailed below, be endorsed as Policy.

1) Although staff are at school at 8.15 for a prayer meeting, supervision of the yard does not commence until 8.30, which is 15 minutes before the start of classes. Any students at school before 8.30 are, then, unsupervised and are at their, or their parents, own risk.

2) Staff are rostered to supervise students leaving school from the car park until 3.40 p.m.

Any students not picked up by 3.40 p.m. will be required to return inside the school grounds and be picked up from there.

There are usually teachers still at school beyond 4.00 p.m.

3) Parents are requested to inform the school by phone or note, of any regular or unusual lateness in collecting students.

The office is open until 4.30 p.m. daily.

4) Please emphasize to your children that they should tell a teacher if they have not been collected at the normal time.

### 3.6. Disadvantaged Schools Program for 1988

The Principal reported that our D.S.P. Submission for 1988 has been approved in full. The total grant of \$10,332 includes \$8,582 for the employment of a .3 salary Technical Facilitator in the area of Audio-Visual, \$400 of Audio-Visual Software, and \$1,350 as a subsidy for students to attend the C.C.S. Bi-Centennial program in Sydney in March 1988.

That this report be received with appreciation.

AGREED

### 3.7. Census 1987

The Bursar reported that we have received information summarising our Census material for 1987 from the Department of Employment Education and Training, along with a timetable for 1988 Data Collections, a Summary of Statistical Data and Policy on Accounting Procedures Guidelines to Schools, for 1988.

3.12. Prospectus - School Year Calendar 1988

Details to be included in the Agenda of the next meeting of the College Council.

AGREED

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(Chairman)

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(Date)