

Letter of appt  
An

5th November, 1976

J. F. C. Harvey, Esq.,  
Geelong Grammar School,  
CORIO

Dear Jonathan:

I am writing formally to confirm our verbal understanding about your appointment to be Housemaster of Allen House in succession to Tim Murray.

The regulations regarding tenure of a housemastership will in your case impose a limitation of fifteen years as a housemaster, which would mean that your occupancy of the position would necessarily terminate at the end of 1991 (in writing that, it makes me be aware that we shall first have to pass 1984, and hope that George Orwell was not too good a prophet!).

It is my intention that at first you should continue to act also as Head of the Department of Mathematics, but that this should be kept under review during the next year or two to see whether there is some other member of staff who can be provided with an outlet for his energies and who could take over this particular responsibility. It is not my intention that people should hold multiple responsibility allowances as I told you the other day, and that the larger of the two responsibility allowances will apply; i.e. in your case, that the responsibility loading for being a day boy boarder housemaster of 10% will be the one that will apply and that this will replace your present responsibility allowance of 5%.

I also put on record the intention to house you conveniently in close proximity to Allen House, and most likely in the house presently occupied by Mr. Max Jeffree but I will resolve this as soon as I possibly can.

I am aware that you realise the weight of responsibility that you accept in becoming pastor-in-chief to a considerable body of students in the School, and the demands that

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this will make on you to be as poised and dispassionate as possible. Clearly I believe that you have the capacity to function well in this role and to grow into this new position, and I do wish you happiness and success in your undertaking as Housemaster of Allen House.

As this is a formal offer of appointment, I would be grateful to receive a written acceptance.

With my good wishes,

Yours,

Copy: Bursar