

16/7/2009

The Headmaster

Mr WD

Dear WD

I write to inform you of my intention to resign from my position as Head of the Preparatory School at the conclusion of Term 3, 2009.

REDACTED's health has not been sound for a number of years and she has suffered a recent set back which has caused me to rethink and re-evaluate my priorities with respect to family and life style. We have made the decision to move to REDACTED, in the South West, to live. I am hoping to continue my career in education in some shape or form as I believe I have much to offer in this area however, my priority at present, is the wellbeing of family.

I have greatly valued the opportunity to work at THE SCHOOL as it has presented me with both challenges and opportunities which have allowed me to grow both personally and professionally. I will take many fond memories from my nine and half years at the School and I am hopeful that a small part of YK is reflected in the culture that is THE SCHOOL
REDACTED

I would like to take this opportunity to thank you for your ongoing support in my position as Head of the Preparatory School. I have valued the opportunity to work with you in a leadership capacity.

Yours sincerely,

YK