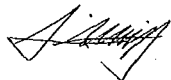
 YMCA We build strong PEOPLE strong FAMILIES strong COMMUNITIES	Management Area: CHILDRENS SERVICES	Pages: [02] Version No: [02] Date: [01/12/2009]
	Sub section (if applicable):	Signed: 
Policy Title: VIDEOS AND FILMS		Author: CHILDCARE TASKFORCE

1. Scope

- 1.1. Staff, management, families & children

2. Policy Statement

The YMCA believes films and videos can be used as part of the program of activities after thoughtful consideration relating to the content and message of the film. Staff will ensure all videos, DVDs and films are suitable for the children's ages and that parent's permission has been given.

3. Related Policies & Procedures/Guidance Notes

- 3.1. Daily Routines Policy
- 3.2. Written Program Policy

4. Responsibilities & Delegations

- 4.1. The Childcare Taskforce is responsible for the review of this policy.
- 4.2. The Childcare staff & management are responsible for the implementation of this policy.
- 4.3. The families and children are responsible for the support of this policy.

5. Considerations


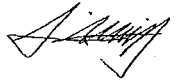
- 5.1. National Standards
- 5.2. Q&A Principles
- 5.3. Film Ratings from Australian Broadcasting Authority.
- 5.4. Voluntary Code of Practice.

6. Records Maintenance

- 6.1. This policy is to be reviewed annually.

PROCEDURES

- TV film, DVDs and video will only be viewed that have a G or PG rating.
- TV, DVDs and Videos may be used and when used should be planned as part of a balanced program of activities. They could highlight a particular activity or interest in the program. They should not be a daily activity in the centre.

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- Videos, DVDs or film may be planned as part of the program during vacation care and advertised in the program to the parents, but again is not to be used as a daily activity.
- Parents should be notified that G and PG rated videos may be shown and permission sought either on the enrolment form or on the form provided on the sign-in table. If the sign-in table method is used, a list of videos will be provided at the table for parents to peruse and if they object to their child seeing a particular movie they note it on the form located on the sign-in table and their child will participate in a different activity.
- Staff should preview the film, DVD or video where possible.
- Parents should sign a consent form when taking children to see a film at the cinema.

Parents should be notified of any videos being screened at the centre

7. Version History

Version	Description of changes	Author	Effective Date
2	Review and update. New format	M. Rupnik	December 2009

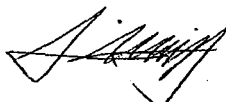
I endorse the Videos and Films Policy.

Name: *Maryann Rupnik*
 Childrens Services Program Manager

Signature: 

Date: 7 December 2009

Name: *Liam Whitley*
 Group Manager

Signature: 

Date: 7 December 2009