

**PROTOCOL TO ASCERTAIN DETAILS OF ANY INFORMATION AND ACCESS TO  
THAT INFORMATION IN THE NATIONAL REGISTER**

***Title***

- 1 The Protocol may be cited as the “Protocol to ascertain details of any Information and access to that Information in the National Register 2007”.

***Application to ascertain details of any Information and access to that Information in the National Register***

- 2 A person applying:
- (a) to ascertain the existence and obtain a copy of any Information relating to himself or herself; or
  - (b) to obtain details of any access to any Information relating to himself or herself by an authorized person;

shall complete the form issued by the General Secretary in which is specified the postal or electronic address to which they General Secretary is to send the reply, and send the completed form to the General Secretary.

***Notification of the details of any Information and access to that Information in the National Register***

- 3 As soon as practical after receiving the application referred to in clause 2, the General Secretary shall, after being reasonably satisfied that the application is being made by the person specified therein, notify the person by written notification sent to his or her nominated postal or electronic address whether:
- (a) there is any Information in the National Register, and if so provide a copy of that Information; or
  - (b) any authorised person has had access to any Information in the National Register relating to the person, and if so details of each declaration made by each authorised person under clause 4 of the Protocol for access to and disclosure of Information in the National Register 2007.