

THE SCHOOL

Staff Professional Development and Preparation Days

January 2012

Thursday 19 January

8.30am – 5.00pm	SLT – Planning Meeting	JBCR
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Friday 20 January

9.00am – 3.00pm	New Teachers to Anglican Schools - Induction Day – Wollaston College Conference Centre	
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Monday 23 January

8.30am – 3.00pm	New Staff Orientation	Big School Room
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8.30am – 2.25pm	Heads of Faculty meet	REDACTED
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10.30am – 10.50am	Morning Tea	Common Room
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12.30pm – 1.15pm	Lunch (light lunch provided) (P&S)	Common Room
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1.30pm – 2.25pm	Heads of House meet	Common Room
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2.30pm – 3.15pm	Heads of Faculty/Heads of House (Reporting 2012)	Common Room
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Tuesday 24 January

8.30am – 9.20am	Staff New Year Chapel Service (P&S)	
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9.30am – 10.15am	Headmaster New Year Address (P&S)	REDACTED
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10.15am – 10.45am	Human Resources presentation (P&S) Anglicare 'Employee Assistance Program'	REDACTED
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10.50am – 11.10am	Morning Tea (P&S)	Dining Hall
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11.15am – 12.30pm	WACE review - CJM (P&S) Emergency Evacuation - PBB Mandatory Reporting - JJK School Expectations of students – RHB Staff Handbook - PBB Health Issues – VB Co-curricular responsibilities – RXH	REDACTED
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12.30pm – 1.15pm	Lunch (provided) (P&S)	Dining Hall
1.20pm – 3.00pm	Faculty WACE review and feedback	Faculty Areas

Wednesday 25 January

Note: Skin Clinic by appointment – all day Medical Centre

9.00am – 10.30am	2012 Faculty Administration Meetings	Faculty Areas
10.35am – 10.55am	Morning Tea	Common Room
11.00am – 12.30pm	PLP team meetings (7 – 9)	Library
	Faculty Planning	Faculty Areas
12.30pm – 1.15pm	Lunch (BYO)	
1.20pm – 1.50pm	SEQTA presentation (to all Senior School staff)	Dining Hall
1.50pm – 2.20pm	SEQTA Workshop (to new staff and others wanting to up skill)	LC1
2.20pm – 3.20pm	Paired Sampling Session	Common Room

Thursday 26 January

Australia Day Holiday

Friday 27 January

9.00am – 3.00pm	Teacher Preparation for Term 1	Faculty Areas
9.00am – 10.30am	SEQTA Green Dot meetings (7 -9)	Library
10.30am – 10.50am	Morning Tea	Common Room
12.30pm – 1.15pm	Lunch (BYO)	
2.00pm – 3.00pm	Music Tutor Staff meet	Music School
3.15pm	CRA welcome	