

THE SCHOOL

From the Headmaster

COPY

29 October 2009

YJ

Dear Mr YJ

Further to my letter dated 10 September 2009 in which you were given notice of the termination of your employment as a teacher at THE SCHOOL, I am now in a position to summarise the nature of your paid lieu in notice and your accrued entitlements.

You have been continued to be paid fortnightly until the conclusion of your notice in lieu period which has been established as Friday 30 October 2009.

The final payment which is to be deposited into your nominated bank account on Friday 30 October is based on the following:

Balance of paid in lieu	45.00 hours	\$ 1,384.59
Balance of accrued leave	44.96 hours	\$ 1,383.36
Leave loading due		\$ 673.07
Long Service Leave due	824.34 hours	\$ <u>25,363.87</u>
Gross Payment Due		\$ 28,804.89
Less Tax Payable		\$ <u>9,410.00</u>
Nett Payment Due		\$ <u>19,394.89</u>

It remains that the only matter outstanding is to facilitate your being provided any of your personal belongings which are still at the School. To this end, I invite you to contact me so that a mutually convenient and appropriate time can be arranged for this to occur.

Yours sincerely *A*

WD

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