

YJ



YK

Head of the Preparatory School
THE SCHOOL

Dear Mr YK

Further to our two conversations recently, I wish to confirm in writing my wish to teach Year 7 in 2001. As I explained in our first formal meeting, I have been teaching Year 5 at the Preparatory School for the past twelve years and I would welcome a change. As you stated yourself, it is probably an appropriate time for a change.

I believe that I am well qualified and up to the task of teaching this group of older children, having begun my teaching at THE SCHOOL in Year 7 in 1987 and 1988. Prior to teaching Year 7, I taught Health Education and Mathematics in Years 8, 9 and 10 at the Senior School for two years.

During my first three years of teaching, I was stationed at REDACTED where again I taught Years 8, 9 and 10. My home class was Year 9 in which I taught English, Mathematics and Religious Education.

Even before graduating at the end of 1977, I had the opportunity, during my training, of conducting basic language classes in Dutch and Spanish in St Kilda at the level equivalent to Year 8 in Western Australia.

Over a number of recent years, whilst at THE I have tutored several children who were past pupils of mine, and whose parents are friends of mine, up to Year 10 in the areas of English and Mathematics.

Whilst teaching Year 7 at the Preparatory School, I enjoyed a happy working relationship with Mrs REDACT and Mr REDACTE. I have spoken to Mr REDA about my thoughts for the future and he and I agree that we could both work together as a team once again.

Mr REDACTED is also aware of my feelings and I believe I also have his support. Since Mr REDA has been at the Preparatory School, I have had the opportunity to gain some knowledge of his personality and teaching philosophy to the extent that I know that I would be confident and delighted to work side by side with him as well.

Should you choose to make a decision in favour of my teaching Year 7 in 2001, I would be most grateful. However, if your decision is otherwise, please note that I have been extremely happy with my role as Year 5 teacher and request that I remain with that year group. As far as I am aware, parents have been satisfied with my contributions in that area.

Yours sincerely,

YJ