



## Department of Health & Human Services

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[www.dhhs.vic.gov.au](http://www.dhhs.vic.gov.au)

Our ref:  
Your ref: **Delete line if NA**

<Name>  
<Title>  
<Company or organisation>  
<Address 1>  
<Address 2>  
<SUBURB STATE POSTCODE>

Dear <Name>

### **Freedom of Information Application Confirmation of Section 17(2) Clarification of Request**

I refer to your request under the *Freedom of Information Act 1982* requesting access to:

*"INSERT Original wording of request"*

Your written response has been received. I write to confirm that you have agreed to clarify your request to the following:

*"INSERT Clarified wording of request"*

The statutory due date for finalising your clarified request is **INSERT Date.**

Should you wish to discuss the clarification of your request, I can be contacted at the address indicated in the letterhead of this letter, or via email at [foi@dhhs.vic.gov.au](mailto:foi@dhhs.vic.gov.au) or on (03) 9096 8449. Please quote our reference number (F1#/#####) in any correspondence.

Yours sincerely

<Name>  
**Senior Freedom of Information Officer/Adviser**  
Executive Services

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